



PERFORMANCE & AUDIT COMMITTEE

PLEASE NOTE CHANGE OF VENUE

**Diamond Jubilee Room, City Chambers, Edinburgh, EH1 1YJ
Friday 7th September 2018 – 10:00am**

AGENDA

1. **ORDER OF BUSINESS**
2. **APOLOGIES**
3. **DECLARATIONS OF INTEREST**
4. **MINUTES OF THE P&A COMMITTEE – FRIDAY 8th JUNE 2018**
5. **EXTERNAL AUDIT REPORT** - Report by Scott Moncrieff
6. **FINANCE REPORTS**
 - (a) Audited Annual Accounts 2017/18 – Report by Hugh Dunn
 - (b) Public Service Reform (Scotland) Act 2017/18 – Report by Elizabeth Forbes
 - (c) Invoice Payment Procedure – Report by Iain Shaw
7. **DRAFT ANNUAL REPORT 2017/18**– Report by Jim Grieve
8. **INFORMATION SECURITY POLICY UPDATES** – Report by Elizabeth Forbes
9. **DATE OF NEXT MEETING**

The date of the next meeting has been scheduled for **10:00am on Friday 23rd November 2018, Mandela Room, City Chambers, Edinburgh, EH1 1YJ**

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31st August 2018

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Agendas and papers for all SEStran meetings can be accessed on www.sestran.gov.uk