

# The South East of Scotland Transport Partnership (SESTRAN)

## Statement of Accounts

Year to 31 March 2010

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# FOREWORD BY THE TREASURER

## Introduction

The unaudited Statement of Accounts presents the financial position and performance of the Partnership for the year to 31 March 2010. This foreword describes briefly the nature and purpose of each of the statements which follow and the principal items of interest or note, which are contained within the accounts.

The South East of Scotland Transport Partnership (SESTRAN) was established under the Regional Transport Partnerships (Establishment, Constitution and Membership) (Scotland) Order 2005. The Partnership came into force on 1st December 2005. Under Section 3 of the Transport (Scotland) Act 2005, the net expenses of SESTRAN, after allowing for government grant and any other income, are met by its constituent councils.

The constituent councils of SESTRAN are the City of Edinburgh, Clackmannanshire, East Lothian, Falkirk, Fife, Midlothian, Scottish Borders and West Lothian. In 2009/10 the Partnership delivered an approved programme of revenue projects.

The Statement of Accounts comprise the following financial statements and accompanying explanatory notes:

- **Statement of Accounting Policies**  
The Statement of Accounting Policies explains the basis for the recognition, measurement and disclosure of transactions and other events shown in the Statement of Accounts.
- **Income and Expenditure Account**  
The Income and Expenditure Account reports the net cost for the year of the services which the Partnership is responsible for providing and shows how the cost of these services has been financed from general government grants and contributions from the Partnership's constituent authorities.
- **Statement of Movement on the General Fund Balance**  
This statement reconciles the financial position shown in the Income and Expenditure Account to the movement on the Partnership's General Fund Balance.
- **Statement of Total Recognised Gains and Losses**  
The Income and Expenditure Account does not include all the gains and losses experienced by the Partnership during the year. The most notable exclusion is pension actuarial gains and / or losses. This statement brings together all gains and losses recognised during the financial year.
- **Balance Sheet**  
This sets out the overall financial position of the Partnership.
- **Cash Flow Statement**  
This statement complements the Income and Expenditure Account and Balance Sheet by disclosing the inflows and outflows of cash to and from the Partnership in the course of the year.
- **Statement of Responsibilities for the Statement of Accounts**  
This statement sets out the respective responsibilities of the Partnership and the Treasurer for the accounts.
- **Annual Governance Statement**  
This sets out the framework and arrangements for governance of the Partnership's affairs, including the management of risk.

## FOREWORD BY THE TREASURER

### Financial Performance

#### Revenue Grant

For 2009/10, the Partnership is required to present its financial performance as an Income and Expenditure Account. This can be seen on page 7. The Income and Expenditure Account complies with UK GAAP (Generally Accepted Accounting Practice). However, to show the net position of the Partnership and to allow comparison with the approved revenue budget, it is necessary to adjust the expenditure shown in the Income and Expenditure Account to take account of a number of items where the statutory accounting requirements differ from the management accounting practice of the Partnership. The outturn position, adjusted to allow comparison with the approved budget, is summarised below:

	<b>£000</b>
Gross Expenditure per the Income & Expenditure Account	1,780
<b>Amounts included in the Income &amp; Expenditure Account but required to be excluded when determining the net revenue position of the Partnership</b>	
Contributions received - Curacoa project, Dryport project, office space utilisation, non-grant income	(416)
FRS17 Charges and Depreciation	(34)
Total Expenditure of the Partnership in 2009/10	<u>1,330</u>
Less: Total Gross Expenditure financed by Capital Grant from the Scottish Government	0
<b>Total Expenditure for Revenue Grant Purposes in 2009/10</b>	<u><u>1,330</u></u>

The approved Revenue budget of the Partnership in 2009/10 was £1.329m. A comparison of the outturn position with the approved budget is summarised below:

	<b>Budget</b>	<b>Outturn</b>	<b>Variance</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Core Budget	668	666	(2)
Revenue Projects Budget	570	572	2
Travel Plan	91	92	1
<b>Total Revenue Expenditure 2009/10</b>	<u><u>1,329</u></u>	<u><u>1,330</u></u>	<u><u>1</u></u>
Interest Receivable	(3)	(5)	(2)
Government Grant	(973)	(973)	0
Government Grant - slippage on project costs from 2008/09	(38)	(38)	0
Constituent Council Requisitions	(315)	(314)	1
	<u><u>(1,329)</u></u>	<u><u>(1,330)</u></u>	<u><u>(1)</u></u>

#### Revenue Budget Performance - General Fund

The Partnership incurred expenditure of £1.330m which was £1,000 above the approved budget. However, the Partnership also received interest of £5,000 in 2009/10 and this exceeded the approved budgeted amount by £2,000. This additional interest arose due to differences in timing between receipt of revenue grant funding from the Scottish Government and payment of project expenditure. Therefore, the Partnership realised a net underspend of £1,000 in 2009/10.

## FOREWORD BY THE TREASURER

### Financial Performance (continued)

#### Revenue Budget Performance - General Fund (cont).

The net expenses of SESTRAN, after allowing for government grant and any other income, fall to be met by the Partnership's constituent councils. SESTRAN received budgeted contributions from constituent councils totalling £315,000 during 2009/10. The net effect of the additional interest received plus the favourable core budget variance of £2,000 is to reduce the net expenses met by the constituent councils in 2009/10 from £315,000 to £314,000. Unspent requisitions at the year end therefore amounted to £1,000 and this sum is included in the balance sheet on page 9 under creditors. The Partnership Director will consult with the Chief Transportation Officials from the Partnership's constituent councils to consider how this balance could be used and will present a proposal to the Partnership Board.

The Partnership retains a balance of £49,000 from 2006/7, £230,000 from 2007/08 and £39,000 from 2008/09. These balances are included in creditors and are held as a commitment towards a project approved by the Partnership Board on 19th June 2009 to develop regional real-time bus passenger travel information. The Partnership's funding commitment to this project amounts to £650,000 with the balance to be funded out of the Revenue Projects budget. A preferred supplier has been appointed. Contract award is subject to conclusion of negotiations with bus operators.

#### Capital Grant

From 2008/09, the Scottish Government transferred Regional Transport capital grant funding from Regional Transport Partnerships to local authorities.

Capital grant made available to SESTRAN by the Scottish Government in 2007/08 totalled £14.750m. Actual expenditure in that year was £14.550m with SESTRAN entering into a funding commitment of £200,000 to Network Rail for a level crossing project at Kirknewton. SESTRAN's financial commitment to the project is included as a provision in the Statement of Accounts.

#### FRS 17 - Retirement Benefits

Financial Reporting Standard (FRS) 17 is based on the principle that an organisation should account for retirement benefits at the point at which it commits to paying them, rather than when payment actually falls due.

Net cost of services in the Income and Expenditure Account therefore includes an appropriate amount for the retirement benefits the Partnership has committed to pay, while the effect on the amount to be met from government grant and constituent council requisitions has been balanced through inclusion of pensions interest costs and a transfer to the pensions reserve.

#### Net Pension Asset

The net pension liability, shown in note 14 to the Financial Statements, in accordance with the requirements of FRS17 (Retirement Benefits), amounts to £295,000. The 2008 actuarial valuation has considered the appropriate employer's rates and this, together with revenues generated from investments, will be utilised to meet the fund's commitments.

#### Financial Instruments

The 2009 Statement of Recommended Practice (SORP) stipulates that information required by FRS25 Financial Instruments: Presentation and Disclosures; FRS26 Financial Instruments: Recognition and measurement; and FRS29 Financial Instruments: Disclosures; be disclosed by way of a note in the financial statements.

This information is contained in note 17 which details the make up of financial instruments, the key risks which the Partnership is exposed to in the management of its financial instruments, and how those risks are managed.

DONALD McGOUGAN, CPFA,  
Treasurer  
31 May 2010

## STATEMENT OF ACCOUNTING POLICIES

The Accounts for the year ended 31 March 2010 have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2009: A Statement of Recommended Practice, (the SORP) and the Best Value Accounting Code of Practice (BVACOP). This is to ensure that the Accounts present a true and fair view of the financial position and transactions of SESTRAN.

The accounts have been prepared on a historic cost basis modified by the revaluation of certain categories of fixed assets.

### Income and Expenditure

- The revenue and capital accounts have been prepared on an accruals basis in accordance with the Code of Practice. Amounts estimated to be due to or from the Partnership in respect of 2009/10, which are still outstanding at the year end are included in the accounts.
- Government Grants have been accounted for on an accruals basis.

### Interest Charges

- Interest payable on external borrowings and interest receivable have been accounted for on an accruals basis.
- Interest on revenue balances is charged or credited to revenue accounts in accordance with LASAAC Guidance Note 2.

### Operating Leases

Rental payments under operating leases are charged to the revenue account on a straight line basis over the period of the lease.

### Charges for use of Fixed Assets

Charges are made to the Income and Expenditure Accounts for the use of fixed assets, through depreciation charges. The aggregate charge to individual services is determined on the basis of the assets used in each service.

### Pensions

The Partnership participates in the Local Government Pension Scheme (LGPS) which meet the needs of employees. The scheme provides members with defined benefits related to pay and service. Details of the scheme are as follows:

- Employees, subject to certain qualifying criteria, are eligible to join the Local Government Pension Scheme (LGPS). The LGPS is a defined benefit statutory scheme, administered in accordance with the Local Government Pension Scheme (Scotland) Regulations 1998, as amended.

The Accounts have been prepared including pension costs, as determined under FRS17 - Retirement Benefits. The net cost of services includes expenditure equivalent to the amount of retirement benefits the Partnership has committed to during the year. Pensions interest cost and the expected return on pension assets have been charged to net operating expenditure.

The pension costs charged to the Income and Expenditure Accounts in respect of employees are not equal to contributions paid to the funded scheme for employees. The amount by which pension costs under FRS17 are different from the contributions due under the pension scheme regulations are disclosed in the Statement of Movement on the General Fund Balance.

### Intangible Fixed Assets

Expenditure on assets that have no physical substance but are identifiable and controlled by the Board have been capitalised where a benefit for more than one financial year can be established. The balance is amortised over the economic life of the investment to reflect the pattern of consumption of benefits.

Intangible fixed assets have been valued on a cost basis.

### Tangible Fixed Assets

#### • Categories of Assets

Tangible Fixed Assets are categorised into the following classes:

#### Operational Assets

Vehicles, Plant, Furniture and Equipment

#### • Recognition

Expenditure on the acquisition, creation or enhancement of fixed assets has been capitalised on an accruals basis.

# STATEMENT OF ACCOUNTING POLICIES

## Fixed Assets (Continued)

- **Depreciation**

Depreciation is provided on all fixed assets.

The Partnership does not depreciate its fixed assets in the year of acquisition. Thereafter depreciation is provided on a straight line basis over the expected life of the asset.

- **Measurement of Operational Assets**

Vehicles, Plant, Furniture and Equipment are included in the Balance Sheet at the lower of net current replacement cost or net realisable value in existing use, net of depreciation.

## Government Grants

Grants and other contributions relating to fixed assets are credited to a Government Grants Deferred Account and written off to the Income and Expenditure account in line with the depreciation policy of the related assets.

## Reserves

The Partnership operates a Pensions Reserve Fund under the terms of the Local Government Pension Reserve Fund (Scotland) Regulations 2003.

## Financial Instruments

- **Financial Assets**

Loans and receivables are initially measured at fair value and carried at their amortised cost. Annual credits to the Income and Expenditure Account for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument. For the loans that the Partnership has, this means that the amount presented in the Balance Sheet is the outstanding principal receivable and interest credited to the Income and Expenditure Account is the amount receivable for the year in the loan agreement.

## Going Concern

The accounts have been prepared on a going concern basis, i.e. that the authority will remain in operational existence for the foreseeable future.

# INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 March 2010

2008/09			Gross Expenditure	Income	Net Expenditure
£000		Notes	£000	£000	£000
	<b>SERVICES</b>				
624	Roads and Transport		1,741	(1,119)	622
29	Corporate and Democratic Core	3	29	0	29
0	Non-Distributed Costs	14.1	10	0	10
			<u>1,780</u>	<u>(1,119)</u>	
653	<b>NET COST OF SERVICES</b>				661
(85)	Interest and Investment Income	5.2			(5)
(4)	Pensions Interest Costs and Expected Return on Pension Assets	14.1			7
					<u>663</u>
564	<b>NET OPERATING EXPENDITURE</b>				663
(300)	Core Government Grant	5.1			(350)
(276)	Constituent Council Requisitions	5.2			(314)
					<u>(1)</u>
(12)	<b>(SURPLUS) / DEFICIT FOR THE YEAR</b>				<u>(1)</u>

## STATEMENT OF MOVEMENT ON THE GENERAL FUND BALANCE

The Income and Expenditure Account shows the Partnership's actual financial performance for the year, measured in terms of the resources consumed and generated over the last twelve months. However, the Partnership is funded on a different accounting basis, the main differences being:

- Capital investment is accounted for as it is financed rather than when the fixed assets are consumed
- Retirement benefits are charged as amounts become payable to pensions funds and pensioners, rather than as future benefits are earned.

for the year ended 31 March 2010

2008/09 £000		£000
(12)	(Surplus) / Deficit on the Income and Expenditure Account for the Year	(1)
	Net Additional Amount required by Statute or Non-Statutory Proper Practices to be debited / (credited) to the General Fund Balance for the Year (note 6)	
<u>12</u>		<u>1</u>
0	<b>General Fund (Surplus) / Deficit</b>	0
<u>0</u>	General Fund Balance Brought Forward	<u>0</u>
<u><u>0</u></u>	<b>General Fund Balance Carried Forward</b>	<u><u>0</u></u>

## STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

This Statement brings together all the gains and losses of the Partnership for the year and shows the aggregate increase in its net worth. In addition to the surplus generated on the Income and Expenditure Account, it includes gains and losses relating to re-measurement of the net liability to cover the cost of retirement benefits.

for the year ended 31 March 2010

2008/09 £000		£000
(12)	(Surplus) / Deficit on the Income and Expenditure Account for the Year	(1)
<u>101</u>	Actuarial Loss / (Gain) on Pension Assets and Liabilities (note 14.1)	<u>224</u>
<u><u>89</u></u>	<b>Total Recognised Losses / (Gains) for the Year</b>	<u><u>223</u></u>

# BALANCE SHEET

as at 31 March 2010

2008/09 £000		Notes	£000	£000
16	<b>Intangible Fixed Assets</b>	7,9.1		12
	<b>Tangible Fixed Assets</b>			
	<b>Operational Assets</b>			
125	Vehicles, Plant, Furniture and Equipment	7,9.2		84
	<b>Current Assets</b>			
192	Debtors	13	268	
1,007	Cash and Bank		<u>951</u>	
<u>1,199</u>				1,219
	<b>Less: Current Liabilities</b>			
(999)	Creditors	13	(1,019)	
(200)	Provisions	18	<u>(200)</u>	(1,219)
<u>141</u>	<b>Total Assets Less Current Liabilities</b>			<u>96</u>
	<b>Long-Term Liabilities</b>			
(132)	Government Grants Deferred	11	(90)	
(75)	Pension Asset (Liability)	14	<u>(295)</u>	
<u>(207)</u>				<u>(385)</u>
<u>(66)</u>	<b>TOTAL ASSETS LESS LIABILITIES</b>			<u><b>(289)</b></u>
	<b>Represented by:</b>			
9	Capital Adjustment Account	10		6
(75)	Pensions Reserve	10, 14.4		<u>(295)</u>
<u>(66)</u>	<b>TOTAL NET WORTH</b>			<u><b>(289)</b></u>

The unaudited accounts were issued on 31st May 2010 and the audited accounts were authorised for issue on 23rd September 2010.

DONALD McGOUGAN, CPFA,  
Treasurer

# CASH FLOW STATEMENT

Year ended 31 March 2010

2008/09		Notes	£000	£000
£000	<b>REVENUE ACTIVITIES</b>			
	<b>Cash Outflows</b>			
318	Cash Paid to and on Behalf of Employees		379	
8,426	Other Operating Cash Payments		1,523	
<u>8,744</u>				1,902
	<b>Cash Inflows</b>			
(315)	Constituent Council Requisitions		(315)	
(5,096)	Other Government Grants	16	(1,227)	
(31)	Other Operating Cash Receipts		(219)	
<u>(5,442)</u>				<u>(1,761)</u>
3,302	<b>NET CASH (INFLOW) / OUTFLOW FROM REVENUE ACTIVITIES</b>	15		141
	<b>RETURNS ON INVESTMENTS AND SERVICING OF FINANCE</b>			
	<b>Cash Inflows</b>			
(242)	Interest Received		(86)	
<u>(242)</u>				(86)
	<b>CAPITAL ACTIVITIES</b>			
	<b>Cash Outflows</b>			
20	Purchase of Fixed Assets		0	
<u>20</u>			<u>0</u>	
	<b>Cash Inflows</b>			
(200)	Capital Grants Received	16	0	
<u>(180)</u>				0
	<b>NET CASH (INFLOW) / OUTFLOW FROM CAPITAL ACTIVITIES</b>			0
<b>2,880</b>	<b>NET CASH (INFLOW) / OUTFLOW BEFORE FINANCING</b>			<b>55</b>
<u><b>2,880</b></u>	<b>(INCREASE) / DECREASE IN CASH</b>			<u><b>55</b></u>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 1. Members' Allowances and Expenses

No allowances were paid during the year to members. Expenses of £3,006 were reimbursed to Members in 2009/10 (£3,574 in 2008/09).

### 2. Officers' Remuneration

The numbers of employees whose remuneration during the year exceeded £50,000 were as follows:

	2009/10	2008/09
£80,001 - £90,000	1	1
<b>Total</b>	<b><u>1</u></b>	<b><u>1</u></b>

### 3. Audit Fee

Included within the cost of Corporate and Democratic Core is the audit fee of £10,500 (£10,300 in 2008/09), payable to Audit Scotland in respect of statutory external audit services undertaken in accordance with the Code of Audit Practice. There were no fees payable in respect of any other service provided by Audit Scotland over and above the statutory duties undertaken in accordance with the Code.

### 4. Operating Leases

SESTRAN entered into a lease of an office at Hopetoun Gate, 8b McDonald Road, Edinburgh under a 5 year lease agreement, which has been accounted for as an operating lease. The date of entry for this lease was 5th May 2006. The rental charge to the income and expenditure account in 2009/10 was £32,400 (£32,400 in 2008/09). The Partnership is committed to a rental charge of £32,400 in 2010/11. The lease expires on 4th May 2011.

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 5. Related Parties

During the year, the Partnership entered into a number of transactions with related parties. The most material of these transactions, not disclosed elsewhere, include:

<b>5.1 Government Grants</b>	<b>2009/10 £000</b>	<b>2008/09 £000</b>
<b>Revenue Grants</b>		
Scottish Government -		
Core Grant	350	300
Revenue Grant	570	636
Travel Plan	91	120
Round the Forth	0	16
<b>Capital Grants</b>		
Scottish Government	0	0
<b>Total Government Grants</b>	<b><u>1,011</u></b>	<b><u>1,072</u></b>
 <b>5.2 • Revenue Expenditure - Travel Plan / Round the Forth Grants</b>		
Clackmannanshire Council	3	12
East Lothian Council	0	1
City of Edinburgh Council	15	10
Falkirk Council	2	10
Fife Council	7	26
Midlothian Council	3	10
Scottish Borders Council	10	0
West Lothian Council	3	4
<b>Total Revenue Expenditure</b>	<b><u>43</u></b>	<b><u>73</u></b>
 <b>• Revenue Expenditure - Support Services</b>		
City of Edinburgh Council - Financial Services	24	33
Falkirk Council - HR Services	0	0
Fife Council - Legal / Clerk Services	29	23
<b>Total Revenue Expenditure</b>	<b><u>53</u></b>	<b><u>56</u></b>
 <b>• Revenue Expenditure - Other</b>		
Scottish Government	9	0
City of Edinburgh Council	18	0
<b>Total Revenue Expenditure</b>	<b><u>27</u></b>	<b><u>0</u></b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 5. Related Parties (Continued)

	2009/10 £000	2008/09 £000
<ul style="list-style-type: none"> <li>● <b>Revenue Income - Requisitions</b></li> </ul>		
Clackmannanshire Council	11	9
East Lothian Council	20	17
City of Edinburgh Council	99	87
Falkirk Council	32	28
Fife Council	76	67
Midlothian Council	17	15
Scottish Borders Council	24	21
West Lothian Council	35	31
<b>Total Revenue Income</b>	<b>314</b>	<b>276</b>
<ul style="list-style-type: none"> <li>● <b>Revenue Income - Interest on Revenue Balances</b></li> </ul>		
City of Edinburgh Council	<u>(5)</u>	<u>(85)</u>
<ul style="list-style-type: none"> <li>● <b>Revenue Income - Other</b></li> </ul>		
Scottish Government	65	0
Clackmannanshire Council	29	0
East Lothian Council	0	0
City of Edinburgh Council	10	0
Falkirk Council	11	0
Fife Council	34	0
Midlothian Council	15	0
Scottish Borders Council	0	0
West Lothian Council	21	0
<b>Total Revenue Income</b>	<b>185</b>	<b>0</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 6. Statement of Movement on the General Fund Balance

Analysis of additional items required by statute and non-statutory proper practice to be taken into account in determining the General Fund deficit for the year.

for the year ended 31 March 2010

2008/09 £000		£000	£000
	<b>Amounts included in the Income and Expenditure Account but required by statute to be excluded when determining the General Fund deficit for the year.</b>		
(45)	Depreciation of Fixed Assets	(45)	
43	Government Grants Deferred Amortisation	42	
(36)	Net Charges made for Retirement Benefits in accordance with FRS 17 (note 14.1)	(49)	
		<hr/>	
(38)			(52)
	<b>Amounts not included in the Income and Expenditure Account but required to be included by statute when determining the General Fund deficit for the year.</b>		
0	Capital Expenditure Financed from the General Fund	0	
50	Employer's contributions payable to Lothian Pension Fund	53	
		<hr/>	
50			53
	<b>Transfers to / or from the General Fund Balance that are required to be taken into account when determining the General Fund deficit for the year.</b>		
0	Net Transfer from Earmarked Reserves	0	
		<hr/>	
0			0
	<b>Amount by which the (surplus)/ deficit on the General Fund for the year was (more)/ less than the Income and Expenditure Account result for the year.</b>		
12			<hr/> <hr/>
			1

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 7. Capital Expenditure

#### 7.1 Summary of Gross Capital Expenditure

	2009/10 £000	2008/09 £000
<b>Total Expenditure</b>	<u>0</u>	<u>0</u>

#### 7.2 Analysis of Capital Expenditure and Capital Financing

	2009/10 £000	2008/09 £000
<b>Gross Capital Expenditure</b>		
<b>Intangible Fixed Assets</b>	<u>0</u>	<u>0</u>
<b>Operational Fixed Assets:</b>		
Vehicles, Plant, Furniture and Equipment	<u>0</u>	<u>0</u>
<b>Operational Fixed Assets Total</b>	<u>0</u>	<u>0</u>
<b>Gross Capital Expenditure Total</b>	<u>0</u>	<u>0</u>
<b>Capital Financing</b>		
• <b>Other Capital Receipts</b>		
Government Grants	<u>0</u>	<u>0</u>
<b>Capital Financing Total</b>	<u>0</u>	<u>0</u>

### 8. Capital Commitments

The Partnership has no contractual commitments for capital works.

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 9. Fixed Assets

#### 9.1 Movement in Intangible Fixed Assets 2009/10

	<b>Total £000</b>
<u>Gross Book Value</u>	
At 1 April 2009	20
Additions during year	0
Disposals during year	0
Impairments	0
Revaluations and Restatements	0
At 31 March 2010	<u>20</u>
<u>Depreciation</u>	
As at 1 April 2009	4
Charge for Year	4
on Revalued Assets	0
on Disposals	0
As at 31 March 2010	<u>8</u>
Net book value at 31 March 2010	<u>12</u>
Net book value at 31 March 2009	<u>16</u>

#### 9.2 Movement in Tangible Fixed Assets 2009/10

	<b>Vehicles, Plant, Furniture and Equipment £000</b>	<b>Total £000</b>
<u>Gross Book Value</u>		
At 1 April 2009	199	199
Additions during year	0	0
Disposals during year	0	0
Impairments	0	0
Revaluations and Restatements	0	0
At 31 March 2010	<u>199</u>	<u>199</u>
<u>Depreciation</u>		
As at 1 April 2009	74	74
Charge for Year	41	41
on Revalued Assets	0	0
on Disposals	0	0
As at 31 March 2010	<u>115</u>	<u>115</u>
Net book value at 31 March 2010	<u>84</u>	<u>84</u>
Net book value at 31 March 2009	<u>125</u>	<u>125</u>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 10. Reserves

10.1 Movement on Reserves 2009/10	Balance Brought Forward £000	Gains / (Losses) for the Year £000	Transfers to / (from) Reserves £000	Balance Carried Forward £000
Capital Adjustment Account	9	0	(3)	6
Pension Reserve	(75)	(224)	4	(295)
Total Reserves	<u>(66)</u>	<u>(224)</u>	<u>1</u>	<u>(289)</u>

### 10.2 Purposes of Funds Held

- **Capital Adjustment Account**

The Capital Adjustment Account represents movement in the funding of assets arising either from capital resources such as capital receipts or capital funded directly from revenue contributions.

- **Pension Reserve**

The Pension Reserve represents the net monies which the Partnership requires to meet its net pension liability, as calculated under FRS17, Retirement Benefits. It represents a balancing amount to allow inclusion of the Pensions asset / liability on the Balance Sheet.

### 11. Government Grants Deferred

Where the acquisition of a fixed asset is financed either wholly or in part by a government grant or other contribution, the amount of the grant or contribution is credited to the government grants deferred account and written off to the service revenue account over the useful life of the asset to match the depreciation of the asset to which it relates.

	£000	£000
Balance as at 31 March 2009		132
Government Grants and Other Contributions Received	0	
Less: Grants amortised	<u>(42)</u>	<u>(42)</u>
Balance as at 31 March 2010		<u>90</u>

### 12. Events After the Balance Sheet Date

Pension fund asset values are a snapshot in time and are subject to market volatility after the balance sheet date. Any increase or diminution in values as a result of such volatility may not be permanent.

The Chancellor of the Exchequer announced in his Emergency Budget on 22 June 2010 that the consumer prices index rather than the retail prices index will be the basis for future public sector increases. In accordance with paragraph 21 of Financial Reporting Standard 21 (Events after the balance sheet date), this change is deemed to be a non-adjusting post balance sheet event. It is estimated that this change will reduce the value of an average employer's FRS17 liabilities in the Fund by around 6-8%.

No other events have occurred between 1 April 2010 and 23 September 2010 that have had an impact on the 2009/10 financial statements. The latter date is the date at which the accounts were authorised for issue by the Treasurer.

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 13. Debtors / Creditors

The following represents amounts due to / (from) the Partnership, at 31 March 2010, with its related parties.

CREDITORS	2009/10 £000	2008/09 £000
• <b>Creditors - Related Parties (Capital Grants)</b>	<u>0</u>	<u>0</u>
• <b>Creditors - Related Parties (Revenue Grants)</b>		
Scottish Government - revenue budget flexibility carry forward	(49)	(113)
Clackmannanshire Council	0	(12)
East Lothian Council	0	(1)
City of Edinburgh Council	0	(10)
Falkirk Council	(2)	(10)
Fife Council	(7)	(26)
Midlothian Council	(3)	(10)
Scottish Borders Council	0	(24)
West Lothian Council	(3)	(4)
	<u>(64)</u>	<u>(210)</u>
• <b>Creditors - Related Parties (Other)</b>		
City of Edinburgh Council	(24)	(33)
Constituent Councils	(270)	(269)
	<u>(294)</u>	<u>(302)</u>
• <b>Creditors - Other Parties</b>	<u>(661)</u>	<u>(487)</u>
<b>Total Creditors</b>	<u>(1,019)</u>	<u>(999)</u>
<b>DEBTORS</b>		
• <b>Debtors - Related Parties (Revenue Grants)</b>		
Scottish Government	50	120
	<u>50</u>	<u>120</u>
• <b>Debtors - Related Parties (Capital Grants)</b>	<u>0</u>	<u>0</u>
• <b>Debtors - Other Parties</b>	<u>218</u>	<u>72</u>
<b>Total Debtors</b>	<u>268</u>	<u>192</u>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 14. Pension Costs

- 14.1 As part of the terms and conditions of employment of its employees, the Partnership offers retirement benefits. Although these benefits will not actually be payable until the employees retire, the partnership has a commitment to make the payments that need to be disclosed at the time that employees earn their future entitlement.

The Partnership participates in the Local Government Pension Scheme, administered by Lothian Pension Fund. This is a funded defined benefit final salary scheme, meaning that the Partnership and employees pay contributions into a fund, calculated at a level intended to balance the pensions liabilities with investment assets.

#### Transactions Relating to Retirement Benefits

The Partnership recognises the cost of retirement benefits in the Income and Expenditure Account, when they are earned by employees, rather than when benefits are eventually paid as pensions. The charge that is required to be made against Scottish Government grants and constituent councils' requisitions is based on cash payable in the year, so the real cost of retirement benefits is reversed in the Statement of Movement on the General Fund Balance. The following transactions have been made in the Income and Expenditure Account and Statement of Movement on the General Fund Balance

	2009/10 £000	2008/09 £000
<b>Income and Expenditure Account</b>		
Current Service Costs	32	40
Past Service Costs *	10	0
Pension Interest Costs and Expected Return on Assets	7	(4)
	<u>49</u>	<u>36</u>
Costs included in Income and Expenditure Statement	<u>49</u>	<u>36</u>
<b>Statement of Movement on the General Fund Balance</b>		
Appropriation to / (from) Pensions Reserve	<u>4</u>	<u>14</u>
Actual Charge to General Fund	<u>53</u>	<u>50</u>
Comprising:		
Employer's Contributions	<u>53</u>	<u>50</u>
	<u>53</u>	<u>50</u>

\* Past Service costs are included in the Income and Expenditure Account as non-distributed costs.

In addition to the recognised gains and losses included in the Income and Expenditure Account, actuarial losses of £224,000 (losses of £101,000 in 2008/09) were included in the Statement of Total Recognised Gains and Losses. The cumulative amount of actuarial losses recognised in the Statement of Total Recognised Gains and Losses is £312,000.

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 14. Pension Costs (Continued)

#### Assets and Liabilities in Relation to Retirement Benefits

#### 14.2 Reconciliation of Present Value of the Scheme Liabilities:

	<b>2009/10</b>	<b>2008/09</b>
	<b>£000</b>	<b>£000</b>
Balance at 1 April	(774)	(803)
Current Service Cost	(32)	(40)
Interest Costs	(52)	(57)
Contributions by Scheme Participants	(21)	(16)
Actuarial Gains and (Losses)	(414)	141
Benefits Paid	107	1
Past Service Costs	<u>(10)</u>	<u>0</u>
Balance at 31 March	<u><u>(1,196)</u></u>	<u><u>(774)</u></u>

#### 14.3 Reconciliation of Fair Value of the Scheme Assets:

	<b>2009/10</b>	<b>2008/09</b>
	<b>£000</b>	<b>£000</b>
Balance at 1 April	(699)	(815)
Expected Return on Assets	(45)	(61)
Contributions by Members	(21)	(16)
Contributions by the Employer	(53)	(50)
Actuarial (Gains) and Losses	(190)	242
Benefits Paid	<u>107</u>	<u>1</u>
Balance at 31 March	<u><u>(901)</u></u>	<u><u>(699)</u></u>

The expected return on scheme assets is determined by considering the expected returns available on the assets underlying the current investment policy. Expected yields on fixed interest investments are based on gross redemption yields as at the balance sheet date. Expected returns on equity investments reflect long term real rates of return experienced in the respective markets.

The actual return on scheme assets in the year was £(237,000) (£146,000 in 2008/09).

#### 14.4 Scheme History

	<b>2009/10</b>	<b>2008/09</b>	<b>2007/08</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Present Value of Liabilities	(1,196)	(774)	(803)
Fair Value of Assets	<u>901</u>	<u>699</u>	<u>815</u>
Surplus/(Deficit) in the scheme	<u><u>(295)</u></u>	<u><u>(75)</u></u>	<u><u>12</u></u>

The liabilities show the underlying commitments that the authority has in the long run to pay retirement benefits. The total liability of £295,000 has a substantial impact on the net worth of the authority as recorded in the Balance Sheet, resulting in an overall negative balance of £289,000.

The statutory arrangement for funding the deficit means that the financial position of the authority remains healthy. Future actuarial valuations will consider the appropriate employer's rate and this, together with revenues generated from investments, will be used to meet future commitments.

The total contributions expected to be made by the Partnership to the Local Government Pension Scheme in the year to 31 March 2011 is anticipated to be £48,000.

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 14. Pension Costs (Continued)

#### 14.5 Basis for Estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit method and estimates of the pensions that will be payable in future years, which are dependent on assumptions about mortality rates, salary levels, etc. The Lothian Pension Fund liabilities have been assessed by Hymans Robertson LLP, an independent firm of actuaries and are based on the latest formal valuation of the scheme as at 31 March 2008 and rolled forward to 31 March 2010.

The principal assumptions used by the actuary are:

	<b>2009/10</b>	<b>2008/09</b>
Long-term expected rate of return on assets in the scheme:	<b>% p.a</b>	<b>% p.a</b>
Equity investments	7.8%	7.0%
Bonds	5.0%	5.4%
Property	5.8%	4.9%
Cash	4.8%	4.0%
	<b>Years</b>	<b>Years</b>
Mortality - Current Pensioners:		
Men	20.8	19.8
Women	24.1	22.8
Mortality - Future Pensioners:		
Men	22.3	21.0
Women	25.7	24.0
The assumptions of life expectancy are based on PFA92 and PMA92 'year of birth' tables.		
	<b>% p.a</b>	<b>% p.a</b>
Price Increases	3.8%	3.1%
Salary Increases	5.3%	4.6%
Expected Return on Assets	7.3%	6.6%
Pension Increases	3.8%	3.1%
Discount Rate (Nominal Rate)	5.5%	6.9%
Take up rate to convert annual pension into retirement lump sum (pre April 2009 service)	50.0%	50.0%
Take up rate to convert annual pension into retirement lump sum (post April 2009 service)	75.0%	0.0%

The Lothian Pension Fund's assets consist of the following categories, by proportion of total assets held (estimate based on split of investments as at 31 December 2009).

	<b>2009/10</b>	<b>2008/09</b>
	<b>%</b>	<b>%</b>
Equity investments	79.0%	79.0%
Bonds	8.0%	11.0%
Property	9.0%	10.0%
Cash	4.0%	0.0%
	<u>100.0%</u>	<u>100.0%</u>

#### 14.6 History of Experience Gains and Losses

The actuarial gains and losses identified as a movement on the Pension Reserve in 2009/10 can be analysed into the following categories, measured as a percentage of assets or liabilities as at 31 March 2010.

	<b>2009/10</b>	<b>2008/09</b>	<b>2007/08</b>
	<b>%</b>	<b>%</b>	<b>%</b>
Difference between Expected and Actual Return on Assets	21.1	(34.6)	(10.1)
Experience Gains and Losses on Liabilities	0.0	(7.5)	0.0

#### 14.7 Further Information

Further information can be found in the Lothian Pension Fund's Annual Report which is available upon application to the Director of Finance, City of Edinburgh Council, Waverley Court (Business Centre 3.3), 4 East Market Street, Edinburgh, EH8 8BG.

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 15. Reconciliation of the Cash Flow Statement with the Income and Expenditure Account

	2009/10		2008/09	
	£000	£000	£000	£000
(Surplus) / Deficit per Income and Expenditure Account		(1)		(12)
Non-Cash Transactions:				
Depreciation, Government Grant Deferred Amortisation and FRS17 net charges		1		12
Interest Received		5		85
Capital Grant Received		0		200
Year-End Variations				
Increase / (Decrease) in Revenue Debtors	76		(3,900)	
Decrease / (Increase) in Revenue Creditors	60		6,917	
		<u>136</u>		<u>3,017</u>
Net Cash (Inflow) / Outflow from Revenue Activities		<u>141</u>		<u>3,302</u>

### 16. Analysis of Government Grants shown in Cash Flow Statement

	2009/10	2008/09
	£000	£000
<b>16.1 Revenue</b>		
Other Government Grants:		
Core	(350)	(300)
Revenue	(679)	(826)
Capital	0	(3,835)
Travel Plan	(198)	(89)
Round the Forth	0	(46)
	<u>(1,227)</u>	<u>(5,096)</u>

### 16.2 Capital

Capital Grant - 2007/08 swap with Strathclyde Partnership for Transport	0	(200)
	<u>0</u>	<u>(200)</u>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 17. Financial Instruments

The borrowings and investments disclosed in the Balance Sheet are made up of the following categories of financial instruments:

	Long-Term		Current	
	2009/10 £000	2008/09 £000	2009/10 £000	2008/09 £000
Financial liabilities at amortised cost	0	0	861	618
Total borrowings	0	0	861	618
Loans and receivables	0	0	1,150	843
Total investments	0	0	1,150	843

The gains and losses recognised in the Income and Expenditure Account and in the Statement of Total Recognised Gains and Losses in 2009/10 in relation to financial instruments are made up as follows:

	Financial Liabilities		Financial Assets		Total £000
	Liabilities at amortised cost £000	Loans and receivables £000	Available- for-sale assets £000		
Interest payable and similar charges	0	0	0		0
Interest income	0	5	0		5
Interest and investment income	0	5	0		5
Net gain/(loss) for the year	0	5	0		5

The financial assets represented by loans and receivables are carried in the Balance Sheet at amortised cost. Since all of the Partnership's loans and receivables mature within the next 12 months, the carrying amount has been assumed to approximate to fair value. The fair value of trade and other receivables is taken to be the invoiced or billed amount.

The fair values calculated for Financial Liabilities are as follows:

	2009/10		2008/09	
	Carrying amount £000	Fair Value £000	Carrying amount £000	Fair Value £000
Trade Creditors	861	861	618	618
Financial liabilities	861	861	618	618

The fair values calculated for Financial Assets are as follows:

	2009/10		2008/09	
	Carrying amount £000	Fair Value £000	Carrying amount £000	Fair Value £000
Loans and receivables	1,136	1,136	831	831
Trade Debtors	14	14	12	12
Total Investments	1,150	1,150	843	843

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 17. Financial Instruments (Continued)

The Partnership's activities expose it to a variety of financial risks, the key risks are:

- Credit risk – the possibility that other parties might fail to pay amounts due to the Authority;
- Liquidity risk – the possibility that the Authority might not have funds available to meet its commitments to make payments;
- Re-financing risk – the possibility that the Authority might be required to renew a financial instrument on maturity at disadvantageous interest rates or terms;
- Market risk - the possibility that financial loss might arise for the Authority as a result of changes in such measures as interest rates movements.

### Overall Procedures for Managing Risk

Treasury Management is carried out on the Partnership's behalf by the City of Edinburgh Council. The Council's overall risk management procedures focus on the unpredictability of financial markets, and implementing restrictions to minimise these risks. The Council complies with the CIPFA Prudential Code and has adopted the CIPFA Treasury Management in the Public Services Code of Practice.

### Credit Risk

The Partnership's surplus funds not immediately required to meet expenditure commitments are held with the City of Edinburgh Council, and the Partnership receives interest on revenue balances on these monies. The following analysis summarises the Partnership's potential maximum exposure to credit risk, based on experience of default assessed by the ratings agencies. Since the Partnership's surplus funds are held with the City of Edinburgh Council, the counterparty default exposure is effectively nil.

	Amount at 31 March 2010 £000	Historical experience of default %	Adjustment for market conditions at 31 March 2010 %	Estimated maximum exposure to default £000
	(a)	(b)	(c)	(a * c)
Local Authorities	1,136	0.00%	0.00%	0

All Partnership invoices become due for payment on issue, and all trade debtors are overdue less than a month.

Collateral – During the reporting period the Partnership held no collateral as security.

### Liquidity risk

The Partnership is required by statute to provide a balanced budget, which ensures sufficient monies are raised to cover annual expenditure. There is therefore no significant risk that it will be unable to raise finance to meet its commitments under financial instruments. The arrangement with the City of Edinburgh Council ensures sufficient liquidity is available for the Partnership's day to day cash flow needs.

The Council manages the Partnership's liquidity position through the risk management procedures above as well as through cash flow management procedures required by the Code of Practice.

### Refinancing and Maturity Risk

The Partnership has only a small level of surplus funds and no long term debt. The refinancing risk to the Partnership relates to managing the exposure to replacing financial instruments as they mature. As such, the Partnership has no refinancing risk on its liabilities.

The Partnership has no investments with a maturity greater than one year.

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 17. Financial Instruments (cont).

### Market risk

Interest rate risk - The Partnership is exposed to interest rate movements on its investments. Movements in interest rates have a complex impact on an organisation, depending on how variable and fixed interest rates move across differing financial instrument periods. For instance, a rise in variable and fixed interest rates would have the following effects:

- borrowings at variable rates – the interest expense charged to the Income and Expenditure Account will rise;
- borrowings at fixed rates – the fair value of the borrowing liability will fall;
- investments at variable rates – the interest income credited to the Income and Expenditure Account will rise; and
- investments at fixed rates – the fair value of the assets will fall.

The Partnership currently has no borrowings. Changes in interest receivable on variable rate investments will be posted to the Income and Expenditure Account and affect the Fund Balance. However, all investments currently have a maturity of less than one year and the fair value has therefore been approximated by the outstanding principal.

The Partnership's surplus funds are held with the City of Edinburgh Council. The Council's Treasury Management Team continue to monitor market and forecast interest rates during the year and adjust investment policies accordingly.

If all interest rates had been 1% higher with all other variables held constant the financial effect would be:

	<u>£000</u>
Increase in interest receivable on variable rate investments	<u>(18)</u>
Impact on Income and Expenditure Account	<u>(18)</u>

Interest rates were less than 1% during 2009/10. A reduction in interest rates would have a proportionate equal and opposite impact to the increase noted above. These assumptions are based on the same methodology as used in the Note – Fair Value of Assets and Liabilities Carried at Amortised Cost.

### Price risk

The Partnership does not invest in equity shares.

### Foreign exchange risk

The Partnership has no financial assets or liabilities denominated in foreign currencies. It therefore has no exposure to loss arising from movements in exchange rates.

## 18. Provisions

The Partnership has established a provision of £200,000 to meet a commitment to Network Rail towards the cost of the Kirknewton Level Crossing Project.

## 19. SESTRAN Limited

The Partnership incorporated a wholly-owned limited company - SESTRAN Limited - on 22 January 2010. The company has yet to commence the provision of services and there are no transactions to record for the purposes of preparing Group Accounts.

# STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

## The Partnership's Responsibilities

The Partnership is required:

- to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this Partnership, that officer is the Treasurer;
- to manage its affairs to secure economic, efficient and effective use of its resources and safeguard its assets.

## The Treasurer's Responsibilities

The Treasurer is responsible for the preparation of the Partnership's statement of accounts which, in terms of the CIPFA / LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Code of Practice'), is required to present a true and fair view of the financial position of the Partnership at the accounting date and its income and expenditure for the year ended 31 March 2010.

In preparing this statement of accounts, the Treasurer has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with the Code of Practice, except where stated in the Policies and Notes to the Accounts.

The Treasurer has also:

- kept proper accounting records which were up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

## Statement of Accounts

The Statement of Accounts presents a true and fair view of the financial position of the Partnership as at 31st March 2010, and its income and expenditure for the year ended 31st March 2010.

DONALD McGOUGAN, CPFA,  
Treasurer  
31 May 2010

# **SOUTH EAST OF SCOTLAND TRANSPORT PARTNERSHIP ANNUAL GOVERNANCE STATEMENT 2009/10**

## **1. Scope of Responsibility**

The South East of Scotland Transport Partnership's aim is to develop a transportation system for South East Scotland, as outlined in the Partnership's Regional Transport Strategy 2008 - 2023.

The Partnership is responsible for ensuring that its business is conducted in accordance with the law and appropriate standards, that public money is safeguarded and properly accounted for and used economically, efficiently, effectively and ethically. The Partnership also has a duty to make arrangements to secure continuous improvement in the way its functions are carried out.

In discharging these overall responsibilities, Elected Members and Senior Officers are responsible for implementing proper arrangements for the governance of the Partnership's affairs, and facilitating the effective exercise of its functions, including arrangements for management of risk.

The Partnership has approved and adopted a Local Code of Corporate Governance which is consistent with appropriate corporate governance principles and is supported by detailed evidence of compliance, which is regularly reviewed.

This statement explains how the Partnership delivers good governance and reviews the effectiveness of these arrangements. It also includes a statement on internal financial control in accordance with proper practice.

## **2. The Partnership's Governance Framework**

The governance framework comprises the systems and processes, and culture and values, by which the Partnership is directed and controlled, and its activities through which it accounts to, engages with and influences the community. It enables the Partnership to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate, cost-effective services. The framework reflects the arrangements in place to meet the six supporting principles of effective corporate governance.

A significant part of the governance framework is the system of internal control which is based on an ongoing process designed to identify and prioritise the risks to the achievement of the Partnership's policies, aims and objectives. These are defined in the Partnership's 2008/9 – 2010/11 Business Plan, which is updated annually. This will enable the Partnership to manage its key risks efficiently, effectively, economically and ethically. While the system of internal control is designed to manage risk at a reasonable level it cannot eliminate all risk of failure to achieve policies, aims and objectives and can therefore only provide reasonable, and not absolute, assurance of effectiveness.

Within the overall control arrangements the system of internal financial control is intended to ensure that assets are safeguarded, transactions are authorised and properly recorded, and material errors or irregularities are either prevented or would be detected within a timely period. It is based on a framework of regular management information, financial regulations, administrative procedures and management supervision.

## **3. Determining the Partnership's purpose, its vision for the local area and intended outcomes for the Community**

The Partnership aims to develop a transportation system for South East Scotland which will enable business to function effectively and provide everyone living in the Region with improved access to health care, education, public services and employment opportunities. The vision for achieving this is outlined in the Regional Transport Strategy.

## SOUTH EAST OF SCOTLAND TRANSPORT PARTNERSHIP ANNUAL GOVERNANCE STATEMENT 2009/10

### 3. Determining the Partnership's purpose, its vision for the local area and intended outcomes for the Community (continued)

The Business Plan defines how to implement the aims of this strategy and the Annual Report provides a report of performance against objectives, targets and performance indicators as outlined in the Regional Transport Strategy.

### 4. Review of Effectiveness

The Partnership has put in place arrangements, detailed in the Local Code, for monitoring each element of the framework and providing evidence of compliance. A Principal Officer within the Partnership has been nominated to review the effectiveness of the Local Code and will report annually to the Partnership Board.

The review of the effectiveness of its governance framework including the system of internal financial control is informed by:

- the work of the Internal Auditors and the Chief Internal Auditor's Annual Assurance Statement on the adequacy and effectiveness of the Partnership's system of internal financial control;
- the Partnership Director's Certificate of Assurance on internal control;
- the operation and monitoring of controls by Partnership managers;
- the External Auditors in their Annual Audit Letter and other reports; and
- other inspection agencies comments and reports.

Through the year Elected Members and Officers have responsibility for the development and maintenance of the governance environment. These review mechanisms include:

- **The Partnership Board** provides strategic leadership, determines policy aims and objectives and takes executive decisions not delegated to officers. It provides political accountability for the Partnership's performance.
- **The Performance and Audit Committee** demonstrates the Partnership's commitment to the principles of good governance. It scrutinises the running of the Partnership and suggests improvements.
- **Internal Audit** provides an independent and objective assurance service to the Partnership by completing a programme of reviews throughout the year, to provide an opinion on the internal control, risk management and governance arrangements of South East of Scotland Transport
- **Audit Scotland's Annual Audit Report** is considered by the Partnership Board and the Performance and Audit Committee along with the output from other external audits and inspections.
- **The Risk Management System** requires that risks are regularly reviewed by the Performance and Audit Committee and the Board. This ensures that actions are taken to effectively manage the Partnership's highest risks. Now included are individual project risks.
- **The Legal Officer** is responsible to the Partnership for ensuring that agreed procedures are followed and that all applicable statutes and regulations are complied with.

# SOUTH EAST OF SCOTLAND TRANSPORT PARTNERSHIP ANNUAL GOVERNANCE STATEMENT 2009/10

## 5. Certification

In compliance with accounting practice, the Treasurer has provided the Partnership Director with a statement on the adequacy and effectiveness of the Partnership's internal financial control system for the year ended 31<sup>st</sup> March 2010. It is the Treasurer's opinion that reasonable assurance can be placed upon the adequacy and effectiveness of the Partnership's internal control system.

During the year, the Chief Internal Auditor reviewed changes to the current corporate governance arrangements and systems of internal control and his findings are included in the Chief Internal Auditor's Annual Report.

From this year's review there is evidence that the Code is operating effectively with overall compliance by the Partnership in all significant areas of its corporate governance arrangements.

Chair of Partnership

Board:                      RUSSELL IMRIE                      \_\_\_\_\_                      DATE                      \_\_\_\_\_

Partnership Director:    ALEX MACAULAY                      \_\_\_\_\_                      DATE                      \_\_\_\_\_

Treasurer:                      DONALD MCGOUGAN                      \_\_\_\_\_                      DATE                      \_\_\_\_\_

# INDEPENDENT AUDITOR'S REPORT

## **Independent auditor's report to the members of South East of Scotland Transport Partnership and the Accounts Commission for Scotland**

I certify that I have audited the financial statements of South East of Scotland Transport Partnership for the year ended 31 March 2010 under Part VII of the Local Government (Scotland) Act 1973. The financial statements comprise the Income and Expenditure Account, Statement of Movement on the General Fund Balance, Statement of Total Recognised Gains and Losses, Balance Sheet and Cash-Flow Statement and the related notes and the Statement of Accounting Policies. These financial statements have been prepared under the accounting policies set out within them.

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 123 of the Code of Audit Practice approved by the Accounts Commission for Scotland, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

### **Respective responsibilities of the Treasurer and auditor**

The treasurer's responsibilities for preparing the financial statements in accordance with relevant legal and regulatory requirements and the Code of Practice on Local Authority Accounting in the United Kingdom 2009 - A Statement of Recommended Practice (the 2009 SORP) are set out in the Statement of Responsibilities for the financial statements.

My responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland) as required by the Code of Audit Practice approved by the Accounts Commission for Scotland.

I report my opinion as to whether the financial statements give a true and fair view, in accordance with relevant legal and regulatory requirements and the 2009 SORP, and have been properly prepared in accordance with the Local Government (Scotland) Act 1973.

In addition, I report to you if, in my opinion, the Partnership has not kept proper accounting records, or if I have not received all the information and explanations I require for my audit.

I review whether the Annual Governance Statement reflects compliance with the SORP, and I report if, in my opinion, it does not. I am not required to consider whether this statement covers all risk and controls, or form an opinion on the effectiveness of the Partnership's corporate governance procedures or its risk and control procedures.

I read the other information published with the financial statements, and consider whether it is consistent with the audited financial statements. This other information comprises only the Treasurer's Foreword. I consider the implications for my report if I become aware of any apparent misstatements or material inconsistencies with the financial statements. My responsibilities do not extend to any other information.

# INDEPENDENT AUDITOR'S REPORT

## Basis of audit opinion

I conducted my audit in accordance with Part VII of the Local Government (Scotland) Act 1973 and International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board as required by the Code of Audit Practice approved by the Accounts Commission. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Treasurer in the preparation of the financial statements, and of whether the accounting policies are most appropriate to the Partnership's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

## Opinion

In my opinion the financial statements

- give a true and fair view, in accordance with relevant legal and regulatory requirements and the 2009 SORP, of the financial position of South East of Scotland Transport Partnership as at 31 March 2010 and the income and expenditure of South East of Scotland Transport Partnership for the year then ended; and
- have been properly prepared in accordance with the Local Government (Scotland) Act 1973.

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24 September 2010