

**PERFORMANCE & AUDIT COMMITTEE MEETING**

**HELD IN SESTRAN OFFICES, 130 EAST CLAREMONT STREET, EDINBURGH  
ON FRIDAY, 6TH MARCH, 2015  
10.00 A.M. – 10.35 A.M.**

<b>PRESENT:</b>	<u>Name</u>	<u>Organisational Title</u>
	Councillor Gordon Edgar	Scottish Borders Council (Chair)
	Councillor David Balsillie	Clackmannanshire Council
	Councillor Tony Boyle	West Lothian Council
	John Jack	Non- Councillor Member
	Sandy Scotland	Non- Councillor Member (Vice-Chair)

<b>IN ATTENDANCE:</b>	<u>Name</u>	<u>Organisation Title</u>
	Carol Foster	Audit Scotland
	Alex Macaulay	SEStran Partnership Director
	Bill Welsh	Fife Council (Acting Secretary)
	Iain Shaw	City of Edinburgh Council (Treasurer)

<b>APOLOGIES FOR ABSENCE:</b>	<u>Name</u>	<u>Organisational Title</u>
	Councillor Jim Bryant	Midlothian Council
	Councillor Nick Gardner	City of Edinburgh Council
	Councillor Joe Rosiejak	Fife Council
	Councillor Michael Veitch	East Lothian Council

It was noted that Andrew Ferguson, Legal Adviser was otherwise committed and was represented by Bill Welsh

**Action by**

**ORDER OF BUSINESS**

The Chair confirmed that the Order of Business was as per the agenda.

**DECLARATIONS OF INTERESTS**

No declarations of interest were made.

**A1 MINUTES**

The minutes of the Performance and Audit Committee meeting of Friday 21st November, 2014 were noted and approved as a correct record.

**A2/**

**A2 MATTERS ARISING**

None

**A3 AUDIT SCOTLAND REPORT**

Members considered the Annual Audit Plan 2014/15 prepared by Audit Scotland which summarised the key challenges and risks facing SEStran and set out the audit work that Audit Scotland proposed to undertake in 2014/15.

**Decision**

The Committee noted the Audit Scotland Annual Audit Plan 2014/15

**A4 REVENUE BUDGET 2015/2016**

The Committee considered a report by the Treasurer detailing, the revenue budget for 2015/16, together with the share of the net expenses to be paid by each constituent council.

Arising under para 2.23 of the report the Chair expressed his concern that the cost of carrying out a full Equalities Impact Assessment on Savings Option 2 (remove funding for Equalities Action Forum) could be more than the savings identified.

**Decision**

The Committee recommended that the Partnership Board:-

- (i) approve the proposed core revenue and revenue projects budget for 2015/16, as detailed in Appendices 1 and 2, of the report and agree that the treasurer be authorised to requisition the individual constituent authorities for amounts as follows:- Iain Shaw

Clackmannanshire	£ 6,664
East Lothian	£13,173
Edinburgh	£63,357
Falkirk	£20,422
Fife	£47,685
Midlothian	£11,008
Scottish Borders	£14,799
West Lothian	<u>£22,892</u>
	<u>£200,000</u>

(ii)/

**Action by**

- (ii) note that financial planning for 2016/17 would be developed for consideration by the Partnership Board in autumn 2015;
- (iii) note that the proposed budget was subject to a number of risks and that all income and expenditure of the Partnership would continue to be monitored closely with updates reported to each Partnership meeting.

**5. ANNUAL TREASURY STRATEGY**

The Committee considered a report by the Treasurer proposing an Investment Strategy for 2015/16.

**Decision**

The Committee recommended that the Partnership Board continue the current arrangement outlined in Appendix 1 of the report. Iain Shaw