



Ground Floor, Claremont Fouse, 130 East Claremont St, Edinburgh, EH7 4LB, Tel: 0131 524 5150

Chairman: Cllr Russell Imrie Partnership Director: Alex Macaulay

South Tay Bus P&R

Steering Group meeting;

Wed 18 Aug 2015 at 10 AM at SEStran

DRAFT Agenda

1. Welcome and Introduction; Apologies
2. Minutes of 18 May meeting (attached)
3. List of P&R schemes (attached); Lessons to be learnt
4. Land Purchase; Discussions with TRBJB
5. Further Preliminary Design?
6. Procurement Route and Tendering
7. Funding; incl. ERDF Funding Process and Timescales
8. Reports to Boards / Committees
9. AOCB
10. Date of next meeting

Probable attendance:-

Alex Macaulay, SEStran
Jim Grieve, SEStran
Trond Haugen, SEStran
Emily Whitters, SEStran
Ken Gourlay, Fife
Jane Findlay, Fife
Eric Guthrie, Tactran
Niall Gardiner, Tactran
Neil Gellatly, Dundee City
Ewan Gourlay, Dundee City
David Thomson, Transport Scotland (Conference Call)
Carron Flockhart, Transport Scotland (Conference Call)
Adam Priestly, Transport Scotland

Apologies: Steven Feeney (TS)



**SOUTH TAY P+R STEERING GROUP MEETING
10.00 AM TUESDAY 19TH MAY 2015**

Present:

Angela Chambers	SEStran
Steven Feeney	Transport Scotland
Jane Findlay	Fife Council
Niall Gardiner	Tactran
Ewan Gourlay	Dundee City Council
Jim Grieve	SEStran
Trond Haugen	Adviser to SEStran (Chair)
Alex Macaulay	SEStran
Adam Priestly	Transport Scotland (from 10:35am)

Apologies:

Eric Guthrie	Tactran
Carron Flockhart	Transport Scotland

Ref.		Actions
0.	Welcome and Apologies	
	Mr Haugen welcomed the group to the meeting, followed by round table introductions. Apologies were noted as above.	
1.	Minutes and Matters Arising from 18th Feb 2015	
	<u>Minutes</u> Approved as a correct record. <u>Matters Arising</u> It was noted that Fife Council expressed concerns about the ability to fund a share of the project.	
2.	Update on Land Acquisition	
	Mr Haugen provided an update to the group and advised that there were some issues surrounding the procurement of the site and planning application. The group discussed planning consent options and also communication with Tay Bridge Joint Board. It was agreed that talks were required with the Bridge Board and Mr Gourlay agreed to contact Board Member Alan Hutchison in advance of any meetings.	EG

3.	Update on Policy Position	
	<p>Mr Feeney provided an update from Transport Scotland, including the Minister's current thoughts on P+R:</p> <ul style="list-style-type: none"> • Following the Commonwealth Games and Ryder Cup, TS are keen to build on the successful use of P+R sites and to manage motorways and the trunk road network to optimise capacity on key routes. • Information gathering exercise being conducted with a view to putting a case to Ministers for strategic P+R sites. • SG are keen to support RTP's, in a non-financial sense, to build a strong case for funding for further sites. <p>Mr Macaulay noted that SEStran have produced a P+R Strategy for the region which identifies a number of viable sites, ready for investment.</p> <p>Mr Feeney commented that the Minister has announced there will be a refresh of the National Transport Strategy (NTS) and suggested raising issues with the Minister at forth coming meetings in advance of the SG funding review.</p> <p>Mr Gardiner noted that Tactran also have a P+R Strategy and that Dundee City Council has reconfirmed that P+R is a priority.</p> <p>The group discussed the Strategic Projects Review and Mr Feeney agreed to circulate a copy of the projects list to the group.</p> <p>Mr Haugen noted that the suitability of South Tay as a P+R site has been specifically highlighted.</p>	SF
4.	Update on Funding	
	<p>Ms Findlay noted that she had circulated a comprehensive list of various sources of funding to the group.</p> <p>Mr Macaulay stated that no progress had been made since the last meeting and noted that Fife Council have confirmed that they have no funding available for the project.</p> <p>A discussion took place on the European funding awarded to Halbeath P+R site and the elements of the build that qualified, as there were restrictions. The group agreed that information regarding current eligibility criteria was required to determine a more accurate cost estimate.</p> <p>Mr Feeney to speak to the relevant contacts within SG and confirm the details to Mr Haugen.</p>	SF
5.	Update on Procurement	
	<p>Ms Findlay summarised the various options for attracting ERDF funding into projects, including training, charging points for electric vehicles and wind energy etc.</p>	

/5.	Update on Procurement	
	<p>This led to a discussion on incorporating clauses into a contract to secure funding, including design and build options and using in-house staff/local contractors. Ms Findlay to circulate guidance on scheme rules to the group.</p> <p>Parking space provision and on-site building and facilities options were also discussed.</p> <p>South Tay P+R Technical report, business case and background reports to be sent to Mr Feeney for information.</p>	<p>JF</p> <p>TH</p>
6.	Programme	
	<p>Mr Macaulay noted that a programme cannot be established until funding and procurement options are finalised. However, work would be progressed on taking the design and build forward, utilising the existing contributions.</p> <p>Work already completed by URS to be picked up by Fife or Dundee Council or via a consultancy. The logical option would be to use the services of Fife Council as the site is within their boundary. A meeting is to be arranged with Fife Council to assess if resource is available to submit a planning application.</p>	JF
7.	AOCB	
	Nothing to report.	
8.	Date of Next Meeting	
	Provisional Date – Tuesday 18 th August 2015.	

STPR PROJECT 8 - Park and Ride/ Choose						PROGRESS		
CORRIDOR	AREA	TYPE	LEAD CONTACT	LOCAL AUTHORITY	Projected Cost / Actual	Funding Committed - LA(SG)	Planning Permission Granted	STATUS
Serving Aberdeen	Dyce (A96)	NEW	NESTRANS	Aberdeen Council	£13m	Yes	Yes	Construction
Serving Aberdeen	Schoolhill (A90) [prev. Charleston]	NEW	NESTRANS	Aberdeen Council	£12m	No	No	Design Stage
Serving Aberdeen	Bridge of Don (A90)	EXPANSION	NESTRANS	Aberdeen Council	unknown	No	No	Design Stage
Serving Dundee	Dundee West (A90) [prev. Invergowrie]	NEW	TACTRAN	Dundee City Council	unknown			Design Stage
Serving Dundee	Dundee North (A90) [prev. Forfar Rd]	NEW	TACTRAN	Dundee City Council	unknown			Feasibility Stage
Serving Dundee	Dundee East (A92) [prev. A92]	NEW	TACTRAN	Dundee City Council	unknown			Feasibility Stage
Serving Dundee	Tay South (A92) [prev. Forgan]	NEW	SESTRANS	Fife Council	£3.5m			Design
Serving Edinburgh	Halbeath (M90/A92)	NEW	Fife Council	Fife Council	£7.5m	No(Yes)	Yes (to 2016)	Complete
Serving Edinburgh	Rosyth (A832(M)) [prev. Pitreavie]	EXPANSION	Fife Council	Fife Council				Feasibility Stage
Serving Edinburgh	Lothianburn (A720)	NEW	City of Edinburgh	City of Edinburgh Council	unknown			Design Stage
Serving Edinburgh	Tranent (A1)	NEW	East Lothian Council	East Lothian Council	unknown			No progress.
Serving Edinburgh	Ingleston (M8)	EXPANSION	City of Edinburgh	City of Edinburgh Council	unknown			Complete
Serving Edinburgh	Hermiston (M8/ A720)	EXPANSION	City of Edinburgh	City of Edinburgh Council	£2.2m			Design Stage
Serving Edinburgh	Sherifhall (A720) [prev. Todhill]	EXPANSION	Midlothian Council	Midlothian Council	unknown			Complete
Serving Glas & Edin	Bannockburn (M80/M9)	NEW	Stirling Council	Stirling Council	unknown			Feasibility Stage
Serving Glas & Edin	Linlithgow (M9)	NEW	West Lothian Council	West Lothian Council	unknown			Feasibility Stage
Serving Glasgow	Glasgow East (M8) [prev. Bargeddie]	NEW	SPT		unknown			Feasibility Stage
Serving Glasgow	Glasgow South (M77) [prev. GSO]	NEW	SPT		unknown			Feasibility Stage
Serving Glasgow	Eurocentral (M8)	NEW	SPT		unknown			No progress
Serving Glasgow	St James (M8)	NEW	SPT		unknown			No progress
Serving Glasgow	Fullerton (M74)	NEW	SPT		unknown			Feasibility Stage
Serving Glasgow	Robroyston (M80)	NEW	SPT		unknown			Design Stage
Serving Glasgow	Monkton (M77) [prev. Outside Ayr]	NEW	SPT	South Ayrshire Council	unknown			Design Stage
Serving Inverness	Dalcross (A96)	NEW	HITRAN	The Highland Council	unknown			Design Stage