



SESTRAN PARTNERSHIP BOARD MEETING

Conference Room 4+5, Victoria Quay, Edinburgh, EH6 6QQ
Friday 11th August 2017 – 10:00 AM

AGENDA

	Page No's.
1. ORDER OF BUSINESS (Members are asked to note that, following the decision of the 2nd March Board, they are asked to adopt the standing orders as amended at that meeting (see Appendix 1 to item 6))	1
2. APOLOGIES	
3. DECLARATIONS OF INTEREST	
4. APPOINTMENTS	3
(a) Chairperson	3
(b) Deputy Chairperson	5
(c) Members of the Performance and Audit Committee	5
(d) Members of the Succession Planning Committee	6
5. MINUTES	82
(a) Partnership Board - 2 nd March 2017	83
(b) Succession Planning Committee – 29 th March 2017	94
(c) RTP Chairs – 9 th March 2017	96
(d) Chief Officers' Liaison Group - 25 th May 2017	103
6. LEGAL OFFICER'S REPORT – REVIEW OF GOVERNANCE DOCUMENTS – Report by Andrew Ferguson	107
(a) Existing Standing Orders (Appendix 1)	109
(b) Amendment of Standing Orders (Appendix 2)	139
(c) List of Committee Powers (Appendix 3)	168
(d) List of Officer Powers (Appendix 4)	175
(e) Governance Scheme (Appendix 5)	186
7. BOARD APPOINTMENTS – Report by George Eckton and Andrew Ferguson	189
8. UNAUDITED FINANCIAL STATEMENT OF ACCOUNTS 2016-17 – Reports by Iain Shaw and Hugh Thomson	
(a) Unaudited Financial Statement of Accounts 2016-17	192
(b) Treasury Management Annual Report 2016-17	238
(c) Internal Audit Annual Report 2016-17	240

9. SESTRAN BRAND – Report by Keith Fisken	248
10. NEW MEMBER INDUCTION – Report by Angela Chambers	252
11. DRAFT ANNUAL REPORT 16/17 – Report by Sophie Pugh	254
12. REGIONAL TRANSPORT STRATEGY UPDATE – Report by George Eckton	278
13. PROJECTS REPORT – Report by Catriona Macdonald	280
14. SERVICE LEVEL AGREEMENTS – Report by George Eckton	292
15. CONSULTATION RESPONSES	
(a) Climate Change Bill – by Catriona Macdonald	294
(b) Socio-Economic Duty – by George Eckton	300
(c) Planning, People and Places Position Statement – by George Eckton	311
(d) Improving Parking in Scotland – by Sophie Pugh	320
16. AOCB	
17. DATES OF FORTHCOMING MEETINGS	
<i>ALL TO BE HELD IN VICTORIA QUAY, EDINBURGH, EH6 6QQ</i>	
<u>Partnership Board</u>	
Friday 22 nd September 2017, Conference Room 1	
Friday 8 th December 2017, Conference Room 1	
<u>Performance & Audit Committee</u>	
Friday 8 th September 2017, Room 3E-95	
Friday 24 th November 2017, Room 3E-95	

Angela Chambers
Business Manager
Area 3D (Bridge)
Victoria Quay
Edinburgh
EH6 6QQ

4 August 2017.

Telephone: 0131 524 5154 or E-mail: angela.chambers@sestran.gov.uk

Agendas and papers for all SEStran meetings can be accessed on www.sestran.gov.uk