

New Forums Remit

1. INTRODUCTION

- 1.1 The Partnership Board agreed the proposals for a Review of Forums and the paper includes for comment the draft proposed remits for the new and retained forums.

2. FUTURE PROPOSALS

- 3.1 The Chair and Vice-Chairs have proposed that whilst recognising the previous views expressed, the wider corporate demands placed on the limited SESTRAN staff resource pointed to the need for a change in structure to enable prioritisation of resource. The Chair and Vice-Chairs therefore proposed. And it wa agreed that we would have:
- 2 regional consultative forums:
 - “Integrated Inclusive Growth” forum looking at the passenger transport aspects bus, rail, mobility as a service, airport surface access and sustainable transport issues; and
 - an “Economic Growth and Resilience” forum which will have a focus on all forms of freight, business needs in line with the Enterprise and Skills review recommendations and sustainable logistics;
 - The Equalities and Healthcare forum would continue as a primarily stakeholder and officer group to deliver our Equality Outcomes and legislative requirement to consult Health Boards and those who represent those with or share a protected characteristic.
 - In terms of the Chief Officers group, it provides a clear opportunity for developing a key stakeholder lead input to the work of SEStran and was recommended and agreed to be retained, with perhaps greater integration across wider infrastructure and land-use planning considerations, consistent with the City Deal, Enterprise and Skills review and Planning Review. This would remain a lead officer group of the 8 councils meeting with the SEStran team of officers and relevant executive stakeholders. This forum would continue to be an officer only group focused on operational and implementation of strategic matters.
- 3.2 It was agreed that this new structure seeks to balance a continuous improvement approach to engagement, recognises the demands on all stakeholders’ time and would be proposed to be reviewed by the Board in Winter 2018/19 prior to the completion of NTS2. This will enable a period of identifying potential overlaps, further efficiencies and striking the right balance between operational and strategic for our liaison/consultative structures. The proposed draft remits of the two regional consultative

forums are attached for comment alongside a copy of the Equality and Healthcare forum remit.

4. CONCLUSION

- 4.1** The Chief Officers are asked to comment upon the proposed remits for the 2 forums and note that Chief Officers and Equality/Healthcare Groups will continue.

George Eckton
Partnership Director
9th November 2017

Economic Growth and Resilience Forum

The forum exists to be a mechanism for consulting with regional stakeholders beyond those represented by members and advisors around the board table of the South-East Scotland Transport Partnership. This forum seeks to recognise the suggestion from Scottish Ministers that within each region there will be many other individuals and groups with an interest in transport and useful contributions to make to the achieve of the vision and goals of the Regional Transport Strategy.

The guidance on RTP Membership and RTS's highlight that it is good practice to keep in touch with the wider community and highlight that a consultative forum offers one means of engagement. The proposal is that the forum meets regularly (twice a year) and is an open forum for any interested parties to attend.

Key topic areas:

- Freight
- Labour Market Accessibility and key networks
- Trunk Road Network congestion.

The forum aims to ensure relevant technical and policy transport issues are brought to the attention of regional stakeholders across Scotland and aims to enable wider community input to the activities of the wider Partnership. It seeks to develop policy and technical updates for stakeholders with a specific South East of Scotland context and generally provide a platform for greater stakeholder engagement across the region. The purpose of the forum will be to inform and seek to contribute to the delivery of key outcomes outlined in the annual Business Plan for the Partnership as well as the contributing to the Board's awareness of progress with key RTS deliverables. The remit of the "Inclusive Growth" forum will vary according to regional circumstances, but generally it includes the following elements:

- to collect and maintain information relating to regional transport network;
- to review the existing "commercially focussed" infrastructure and identify priorities for maintenance, upgrades and new investments;
- to explore and promote the potential for increased use of non-road freight transport e.g. rail and water modes;
- to work through partnerships to resolve commercial transport problems and avoid new ones arising,
- to enable implementation of initiatives emerging from our EU funded research and development projects and
- to share information and methodologies with other Regional stakeholders and other South East Scotland Transport Partnership forums e.g. Passenger and Equalities/Healthcare groups.

Integrated Inclusive Growth Forum

The forum exists to be a mechanism for consulting with regional stakeholders beyond those represented by members and advisors around the board table of the South-East Scotland Transport Partnership. This forum seeks to recognise the suggestion from Scottish Ministers that within each region there will be many other individuals and groups with an interest in transport and useful contributions to make to the achieve of the vision and goals of the Regional Transport Strategy.

The guidance on RTP Membership and RTS's highlight that it is good practice to keep in touch with the wider community and highlight that a consultative forum offers one means of engagement. The proposal is that the forum meets regularly (twice a year) and is an open forum for any interested parties to attend.

Key topic areas:

- Active and Sustainable Travel infrastructure
- Transport Network Integration of Services: Bus, Rail, Air, Active
- Marketing for Behavioral Change initiatives

The forum aims to ensure relevant technical and policy transport issues are brought to the attention of regional stakeholders across Scotland and aims to enable wider community input to the activities of the wider Partnership. It seeks to develop policy and technical updates for stakeholders with a specific South East of Scotland context and generally provide a platform for greater stakeholder engagement across the region. The purpose of the forum will be to inform and seek to contribute to the delivery of key outcomes outlined in the annual Business Plan for the Partnership as well as the contributing to the Board's awareness of progress with key RTS deliverables. The remit of the "Inclusive Growth" forum will vary according to regional circumstances, but generally it includes the following elements:

- to collect and maintain information relating to regional transport network;
- to review the existing "passenger/commuter focussed" infrastructure and identify priorities for maintenance, upgrades and new investments;
- to explore and promote the potential for increased use of non-car based transport e
- to work through partnerships to resolve passenger/commuter transport problems and avoid new ones arising,
- to enable implementation of initiatives emerging from our EU funded research and development projects; and
- to share information and methodologies with other Regional stakeholders and other South East Scotland Transport Partnership forums e.g. Passenger and Equalities/Healthcare groups.

Equality and Healthcare Forum

The role of the forum is to encourage and advocate for a co-ordinated approach to the promotion of equality and accessibility of access to health services across the South East of Scotland. The forum will seek through its work to embed and mainstream good practice in equalities and access to healthcare within the normal business of its members. This could include:

- Engage actively with all communities
- Challenge discrimination, harassment and victimisation wherever we can
- Tackle prejudice and promote understanding and inclusion
- Promote awareness, understanding and inclusivity
- Improve accessibility to key health and transport networks across the South East of Scotland

The Forum will act as a channel of communication and consultation between the Board, Performance and Audit Committee and across to other Partnership consultative forums on equality and diversity issues.

The remit of the Equalities and Access to Healthcare Forum is to raise awareness and promote the mainstreaming of equality and diversity issues in the work of the Partnership and its partners, by:

- Providing a forum for discussion on equality and diversity issues
- Promoting the mainstreaming of equality and diversity issues across Partnership and in support of the Partnership's values and strategic commitment
- Contributing to the delivery and development of South East Scotland Transport Partnership Actions and Policy via communication and consultation through this Forum into the Board, Performance and Audit Committee and across to other Forums
- Ensuring that membership of the Forum has representation across the Support Groups as appropriate
- Providing annual reports to Performance and Audit/Board, including recommendations on equality matters, and bringing matters of concern on equality issues to its attention, as appropriate
- Actively supporting initiatives designed to promote equality of opportunity across the Partnerships and its partners.
- Developing an annual action plan for its work.

The Forum will expect to meet at least twice a year and in between meetings may conduct some business via correspondence. The Group's membership is an open forum including all NHS Health Boards in the South East of Scotland. Section 8(2) of the Transport (Scotland) Act 2005 places each Health Board under a duty to, so far as possible, perform those of its functions and activities which relate to or which affect or are affected by transport consistently with the transport strategy of the (or, as the case may be, each) Transport Partnership in relation to which it is specified. The forum also seeks to enable the Partnership and its partners to better perform the public-sector equality duty. The Scottish specific duties outlined in May 2012 and subsequent regulations outline that Scottish public authorities including the Partnership must have 'due regard' to the need to eliminate unlawful discrimination, advance equality of opportunity and foster good relations. The forum is a key mechanism to engage with those who have a protected characteristic and those groups which represent those who have protected characteristics.