



**PERFORMANCE & AUDIT COMMITTEE MEETING**

**HELD IN CONFERENCE ROOM 2, VICTORIA QUAY, EDINBURGH, EH6 6QQ  
ON FRIDAY, 8 June 2018  
10.00 A.M.**

<b>PRESENT:</b>	<u>Name</u>	<u>Organisation Title</u>
	Councillor Edgar (in the Chair)	Scottish Borders Council
	Councillor Dempsey	Fife Council
	Councillor Imrie	Midlothian Council
	Barry Turner	Non-Councillor Member

<b>IN ATTENDANCE:</b>	<u>Name</u>	<u>Organisation Title</u>
	Angela Chambers	SEStran
	Gavin King	City of Edinburgh Council
	Keith Fisker	SEStran
	Elizabeth MacCallum	City of Edinburgh Council
	Lesley Newdall	City of Edinburgh Council
	Iain Shaw	City of Edinburgh Council
	Rachel Wynne	Scott Moncrieff

**Action by**

**A1. ORDER OF BUSINESS**

It was confirmed that there was no change to the order of business.

**Decision**

To include page numbers on committee papers in future.

**A2. APOLOGIES**

Apologies were received from Councillors Fullarton, Key, Murtagh and Small, Doreen Steele and Jim Grieve, .

**A3. DECLARATIONS OF INTERESTS**

None.

**A4. CHAIR**

**Decision**

In the absence of a Chair, Councillor Edgar was appointed to chair the rest of the meeting.

## **A5. MINUTES**

### **Decision**

To approve the minute of 24 November 2017 as a correct record.

## **A6. ANNUAL INTERNAL AUDIT OPINION 2017/18**

Details were provided of Internal Audit's annual opinion for the year ended 31 March 2018. The Internal audit report with key findings and management actions, the Annual Governance Statement and the Statement of Internal Financial Control were attached.

### **Decision**

To note the internal audit opinion for the year ended 31 March 2018.

## **A7. FINANCE REPORTS**

### **(a) Unaudited Annual Accounts 2017/18**

The Unaudited Annual Accounts were presented to the Committee in accordance with the Local Authority Accounts (Scotland) Regulations.

### **Decision**

To note the unaudited Annual Accounts for 2017/18 and refer the Unaudited Accounts to the Partnership Board for review.

### **(b) Annual Treasury Report 2017/18**

The Annual Treasury Report for 2017/18 was presented.

### **Decision**

To note the Annual Report.

## **A8. RISK MANAGEMENT**

A six-monthly update of the new risk register was provided to the Committee.

### **Decision**

To note the Risk Register

## **A9. CYBER RESILIENCE**

An update was provided on Cyber Resilience including a cyber essentials pre-assessment that would enable SEStran to gain Cyber Essentials or Cyber Essentials Plus accreditation.

## **Decision**

- 1) To pursue Cyber Essentials PLUS accreditation.
- 2) To note that the final assessment and accreditation would be completed by October 2018

### **A10. DATE OF NEXT MEETING**

10:00am on Friday 7 September 2018 in Conference Room 2, Victoria Quay, Edinburgh, EH6 6QQ