INTEGRATED MOBILITY FORUM

10:00AM FRIDAY 27TH APRIL 2018

Present:

Cllr Lesley Macinnes(Chair)	City of Edinburgh Council
Cllr Gordon Edgar	Scottish Borders Council
Jim Grieve (JG)	SEStran
Elizabeth Forbes (EF)	SEStran
Peter Forsyth (PF)	East Lothian Council
Karl Vanters (KV)	Midlothian Council
Catherine Hall (CH)	Network Rail
Robbie Yates (RY)	Scottish Borders Council
Lesley Deans (LD)	Clackmannanshire Council
Gordon McGregor	EST
Gavin Booth (GB)	Bus Users
Caroline Connolly (CC)	Transport Scotland
Keith Finlay (KF)	Lothian Buses
David Smith (DS)	Viaqqio (part of EST group)
Shauna Clarke (SC)	City of Edinburgh Council
Greg McDougall (GM)	City of Edinburgh Council
Matt Davis (MD)	Sustrans Scotland
Graeme Johnston (GJ)	Scottish Borders Council
Peter Jackson (PJ)	SEStran
Alex Robb (AR)	Sustrans Scotland
Mike Harrison (MH)	SATA
Gordon Mansen (GM)	Energy Saving Trust
Robert Samson (RS)	Transport Focus
Gary Bell (GB)	Paths for All
Keith Stark (KS)	Enterprise
Morag Haddow (MH)	East Lothian Council
Stuart McNeil (SM)	Traveline Scotland
Barry Turner (BT)	SEStran Non-Councillor Member
Cllr Chris Horne (CH)	West Lothian Council
John Scott (JS)	First Group

Cllr David Key (DK)	City of Edinburgh Council
Moira Nelson (MN)	SEStran
Lisa Freeman (LF)	SEStran
Jane Findlay (JF)	Fife Council
Karl Vanters (KV)	Midlothian Council
Catherine Hall (CH)	Network Rail
William Dove (WD)	NHS Fife
Des Bradley (DB)	Scotrail
Cllr Laura Murtagh	Falkirk Council

Apologies:

Graham Meiklejohn	First Group
Gordon Mungall	SEStran Board Observer
John Yellowlees	Scotrail
Fiona Collie	Falkirk Council
James Fullarton	Scottish Borders Council
Doreen Steele	SEStran Non-Councillor Member
Scot Prentice	Scotrail

Ref.		Actions
1.	**Welcome and Introductions**	
1.1	The chair welcomed the attendees and gave an overview of the new forum which was formed through the merging of the previous Sustainable, Rail, Bus and Air Forums.	
2.	**Forum Aims and Objectives**	
2.1	The attendees, who were seated at four different tables were then provided with questions for discussion. The chair allowed 30 minutes for the individual tables to work through the question topics, before feeding back comments to the Forum.	
2.2	The question topics were as follows: **1. What outcomes or deliverables would you like to see form the Forum?** Current examples in the draft terms of reference: • News updates via digital platforms • Strategy development and input into NTS 2 (National Transport Strategy 2) • Review of Travel Planning activity within the Region • Refresh of the Regional Cycle Network Study • Travelknowhow Scotland Uptake and Promotion **2. What format would you like information to be shared?** • What existing formats work for you? • What channels should we avoid? • Should we consider social media channels? **3. What points should be included in the Terms of Reference?** Current examples in the draft terms of reference: • Provide a consultative role to Transport Scotland and seek funding to support schemes in line with the Forum Vision • Develop an understanding of the opportunities to improve integrated mobility • To collect and maintain information relating to regional transport network; • To explore and promote the increased use of non-car based transport • To work through partnerships to resolve passenger/commuter transport problems and avoid new ones arising, • To enable implementation of initiatives emerging from our EU funded research and development projects; and • To share information and methodologies with stakeholders and other Forums e.g. Equalities/Healthcare groups and the Resilient Economic Growth Forum **4. What future topics should we consider for the Forum?**	

	Current examples in the draft terms of reference: • Public Transport and Integration • Active Travel Promotion and Behavioural Change • Mobility as a Service	
2.3	RS, BT, PJ and MC acted as spokespersons for their tables and fed back the following comments in relation to the questions posed: **Question 1.** • The groups agreed with the current examples in the draft terms of reference in relation to the question. • NTS 2 aligned with the Regional Transport Strategy. • Making integration seamless. • Regional based projects – scope for the forum to be involved as sub-groups. • Looking at advancements in digital interfacing and technology. • Residential planning to ensure smooth transport routes/options. • Ensuring that accessibility is maximised. • Travel planning for businesses. • Sharing best practices with local authorities. • Electric bikes • Benefits of having mobility as a service.	
2.4	**Question 2.** • Email (preference) • SharePoint • How do we disseminate information from the Forum to the public? • Information from stakeholders is essential – what projects are ongoing and how they best relate to each other. • How should we advertise SEStran to the public? • Social media • TV promotion • Is a 6-month format too infrequent? • Teleconferencing	
2.5	**Question 3.** • The table agreed with the bullet points already associated with the question, however, the points might be too broad/all encompassing. It would be beneficial to have more focused points in the Terms of Reference, to ensure that the Forum is having the desired impact. • Addressing issues in rural communities. • Initiate an exemplar pilot that can be shared amongst stakeholders. • Supporting local authorities.	
2.6	**Question 4.** • The table agreed with the bullet points associated with the question. • Low emission zones • Air quality	

	• Accessibility • Emerging technology • Public transport operators engaging in data sharing.	
2.7	The chair then asked LF to summarise the group responses. The key points of LF's summary are listed below: • How do we input to policy? • Sub-groups to engage with consultations. • Best practice – exemplar projects. • Keeping things digital – exploration of knowledge hub as a platform. • Teleconferencing facilities for those unable to attend the Forum. • Terms of Reference - "Seamless journey, regardless of mode" • Technology • Presenting good practice examples. JG added that although SEStran no longer have individual forums for bus and rail, delegates are welcome to request items for upcoming agendas that relate to these specific modes.	
3.	**Discussion Topic 1 – Edinburgh Local Transport Strategy, Low Emission Zones and City Centre Transformation**	
3.1	SC and GM presented the above (on behalf of Steven Murrell).	
3.2	The presentation covered the 3 major projects being undertaken by the spatial policy team at CEC.	
3.3	SC and GM then took some questions regarding the 3 projects. Issues were raised in relation to retrofitting.	
4.	**Discussion Topic 2 – Bus/Train interface issues – a round table discussion**	
4.1	The chair invited any transport operators to start a room wide discussion based on topics of interest. DB initiated the discussion, by discussing current service enhancements in the SEStran area and upcoming cark park expansions at various stations.	
4.2	A lengthy discussion then followed regarding accessibility and integrated mobility at stations.	
5.	**Next Meeting**	
5.1	The chair rounded up and reviewed the discussions.	
5.2	The chair requested that LF collate the key topics and priorities generated through the discussions and send them out alongside the minutes. These key topics and priorities will help shape the agenda for the next meeting.	**LF**
5.3	The date for the next meeting is yet to be scheduled, but this will be held in October 2018.	