

## SEStran Partnership Board Minutes

10am, Friday 21 June 2019

Victoria Quay, Edinburgh

### Present

### Name

### Organisation Title

Cllr Gordon Edgar (Chair)	Scottish Borders Council
Laura Alexander	Non-Councillor Member
Cllr Dave Dempsey	Fife Council
Cllr Jim Fullarton	Scottish Borders Council
Vivienne Gray	Non-Councillor Member
Callum Hay	Non-Councillor Member
Simon Hindshaw	Non-Councillor Member
Cllr Chris Horne	West Lothian Council
Cllr Russell Imrie	Midlothian Council
Richard Llewellyn	Non-Councillor Member
Cllr Dominic McGuire (Sub)	West Lothian Council
Cllr Laura Murtagh	Falkirk Council
Cllr Peter Smail	Midlothian Council
Dr Doreen Steele	Non-Councillor Member
Catherine Thomson	Non-Councillor Member
Barry Turner	Non-Councillor Member
Paul White	Non-Councillor Member

### In Attendance

Lesley Birrell	City of Edinburgh Council (Secretary)
Angela Chambers	SEStran
John Connarty	City of Edinburgh Council (Finance)
Keith Fiskin	SEStran
Peter Forsyth	East Lothian Council
Ken Gourlay	Fife Council

Jim Grieve	SEStran
Beth Harley-Jepson	SEStran
Peter Jackson	SEStran
Graeme Johnstone	Scottish Borders Council
Gavin King	City of Edinburgh Council (Secretary)
Barry Nicholl	Anderson Strathern (Legal Adviser)
Julie Vinders	SEStran

**Apologies for  
Absence**

Cllr Chas Booth	City of Edinburgh Council
Cllr Karen Doran	City of Edinburgh Council
Cllr David Key	City of Edinburgh Council
Cllr Lesley Macinnes	City of Edinburgh Council
Cllr Donald Balsillie	Clackmannanshire Council
Cllr Mike Watson	Clackmannanshire Council
Cllr Fiona Collie	Falkirk Council
Cllr Colin Davidson	Fife Council
Cllr Cathy Muldoon	West Lothian Council
Iain Shaw	City of Edinburgh Council
Karen Jones	Scott Moncrieff

## **Resolution to Consider in Private**

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The Committee, in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting during consideration of items C1, C2 and C3 of the minute for the reason that they involved the likely disclosure of exempt information as defined in Paragraphs 1 and 6 of Part 1 of Schedule 7(A) of the Act.

### **C1. Partnership Management**

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A final update was provided to members on the issues around the partnership management arrangements.

#### **Decision**

Detailed in the Confidential Schedule, signed by the Chair, with reference to this minute.

(References – SEStran Partnership Board 7 December 2018 (item 2); joint report by the Treasurer and Secretary to the Partnership, submitted)

## C2. NTS2 Review

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Details were provided on the conclusions of the NTS2 Review Roles and Responsibilities work stream.

### Decision

Detailed in the Confidential Schedule, signed by the Chair, with reference to this minute.

(Reference – report by the Partnership Director, submitted)

## C3. Regional Joint Working

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The Strategic Development Plan for South East Scotland, (SDP2, October 16) submitted in the summer of 2018, had been rejected by the Scottish Ministers.

Information was provided on the reasons given for rejection and members discussed next steps and specifically how SEStran could assist SESplan in taking the matter forward.

### Decision

Detailed in the Confidential Schedule, signed by the Chair, with reference to this minute.

(Reference – report by the Partnership Director, submitted)

## All Aboard – Presentation by Scottish Youth Parliament

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The Board received a presentation from Chloe Whyte and Rosy Burgess, Scottish Youth Parliament (SYP) on SYP's public transport campaign for 2018-19 "All Aboard".

The aim of the campaign was to improve young people's experience of the public transport system with the following three key themes:

- Reducing fares
- Accessibility for young people with disabilities
- Improving bus standards in terms of cost, availability, standards and drivers

### Decision

- 1) To thank Chloe Whyte and Rosy Burgess for their attendance and note the presentation.
- 2) To agree that the presentation slides be circulated to Board members.

## A1. Minutes

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### Decision

- 1) To agree the minute of the SEStran Partnership Board of 22 March 2019 as a correct record.

- 2) To agree the minute of the Special Meeting of the Performance and Audit Committee of 3 May 2019 as a correct record.
- 3) To agree the minute of the Performance and Audit Committee of 7 June 2019 as a correct record.

## **A2. Unaudited Annual Accounts 2018-19**

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The unaudited annual accounts for the year ended 31 March 2019 were presented.

### **Decision**

To note that the audited Annual Accounts, incorporating the Auditor's report, would be presented to the Performance and Audit Committee and Partnership Board in September 2019.

(Reference – report by the Treasurer, submitted)

## **A3. Regional Transport Strategy Programme**

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The development of a new RTS was a significant undertaking which included a number of statutory stages and requirements to be fulfilled prior to the final publication of the RTS. The final approval of the RTS rested with Scottish Ministers and to ensure that a robust process was in place to deliver the RTS it was proposed to have several working groups to inform and contribute to the development of the RTS.

### **Decision**

- 1) To note the report.
- 2) To agree the process for developing the new Regional Transport Strategy as set out in the report.
- 3) To establish an RTS Steering Group as set out in Appendix 1 of the report.
- 4) To appoint membership of the RTS Steering Group as follows:  
Partnership Director, SEStran (as Chair)  
Strategy Officer, SEStran  
At least 3 Board Members
- 5) To arrange a development session for all Board members on the proposed vision for the new Regional Transport Strategy.

(Reference – report by the Strategy and Projects Officer, submitted)

## **A4. Projects Report and EU Update**

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An update was provided on the current status and progress of the various projects SEStran was involved in and covered the position on the EU exit process.

### **Decision**

- 1) To record the Board's thanks and appreciation to Richard Llewelyn and Keith Fiskien for their input to the Surflogh Conference "Sustainable City Logistics in Action" held on 29 May 2019.

2) To note the report.

(Reference – report by the Project Officer, submitted)

## **A5. Date of Next Meeting**

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### **Decision**

To note that the next meeting would be held on Friday 27 September 2019 at 10am in the European Room, City Chambers, Edinburgh.

## **B1. Annual Treasury Report 2018-19**

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The annual treasury report for the financial year 2018-19 was presented. Details were provided on the Partnership's Investment Strategy and the net end month balances.

### **Decision**

To note the annual treasury report for 2018-19.

(Reference – report by the Treasurer, submitted)

## **B2. Partnership Director's Report**

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Progress updates were provided on the National Transport Strategy and the second Strategic Transport Projects Review.

Information was also provided on the outcomes of the most recent meeting of the Regional Transport Partnership Chairs together with the Partnership Director's contribution to the Rural and Economic Connectivity Committee's consideration of a Work Place Parking Levy option to the Transport Bill.

An update was also given on High Speed rail and members noted that partner local authorities and RTPs had been asked to support Transport Scotland in developing the business case.

### **Decision**

To note the updates.

(Reference – report by the Partnership Director, submitted)

## **B3. Equalities Mainstreaming and Equalities Outcomes Progress Report**

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An update was provided on the Equalities Mainstreaming and Equalities Outcomes Progress Report 2017-19.

### **Decision**

To note that the Equalities Mainstreaming and Equalities Outcomes Progress Report 2017-19 had been published on 30 April 2019.

(References – SEStran Partnership Board 22 March 2019 (item 10); report by the Partnership Business Manager, submitted)

## **B4. Newburgh Transport Appraisal Study**

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A successful application had been made in 2018 to the Local Rail Development Fund (managed by Transport Scotland) by the Newburgh Train Station Group supported by SEStran and Fife Council to conduct a transport appraisal in the Newburgh area.

An update was provided on the work undertaken by SYSTRA to date and the timelines for future work. If approved by Transport Scotland, SYSTRA would undertake the detailed case for change beginning July 2019.

### **Decision**

To note the report.

(Reference – report by the Programmes Manager, submitted)

## **B5. Risk Register**

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The biannual update on the risk register was presented as part of the Partnership's overall risk management framework.

The risk register had been submitted to the Performance and Audit Committee at its meeting on 7 June for comment and these were reflected in the final risk register.

### **Decision**

To note the report.

(References – Performance and Audit Committee 7 June 2019 (item A7); report by the Partnership Business Manager, submitted)

## **B6. East Coast Mainline Authorities (ECMA) Update**

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An update was provided on recent discussions relating to the East Coast Main Line following the meeting of the ECMA Officers' Group meeting held on 29 May 2019.

Information was also provided on the 2019 research study by SYSTRA on the East Coast Main Line Benefits of Investment.

### **Decision**

(Reference – report by the Partnership Director, submitted)

## **B7. Consultation Responses**

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### **(a) Infrastructure commission for Scotland**

Details were provided of the Partnership's response to the initial call for evidence and contributions from the Infrastructure Commission for Scotland.

The response had been developed taking into account discussions held with a number of partners and stakeholders.

### **Decision**

To note the response.

**(b) Waverley Station Masterplan – Public Consultation**

Details were provided of the Partnership's response to the Waverley Station Masterplan public consultation.

**Decision**

To note the response.

**B8. Minutes**

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**Decision**

- 1) To note the minute of the Equalities and Access to Healthcare Forum of 2 April 2019.
- 2) To note the minute of the Integrated Mobility Forum of 16 April 2019.
- 3) To note the minute of the Chief Officers Liaison Group meeting of 22 May 2019.