

PERFORMANCE & AUDIT COMMITTEE

**HELD IN THE MANDELA ROOM, CITY CHAMBERS, EDINBURGH, EH1 1YJ
ON FRIDAY 7 JUNE 2019
10AM**

PRESENT:	<u>Name</u>	<u>Organisation Title</u>
	Councillor Imrie (Chair)	Midlothian Council
	Councillor Dempsey	Fife Council
	Councillor Fullarton	Scottish Borders Council
	Councillor Murtagh	Falkirk Council
	Callum Hay	Non-Councillor Member
	Simon Hindshaw	Non-Councillor Member
	Doreen Steele	Non-Councillor Member
	Barry Turner	Non-Councillor Member

IN ATTENDANCE:	<u>Name</u>	<u>Organisation Title</u>
	Jim Grieve	SEStran
	Angela Chambers	SEStran
	Gavin King	City of Edinburgh Council
	Lesley Birrell	City of Edinburgh Council
	Iain Shaw	City of Edinburgh Council
	Karen Jones	Scott Moncrieff

Action by

A1. ORDER OF BUSINESS

It was confirmed that there was no change to the order of business.

A2. APOLOGIES

Apologies were received from Councillor Donald Balsillie.

A3. DECLARATION OF INTERESTS

None.

A4. MINUTES

- 1) To approve the minute of the Special Meeting of the Performance and Audit Committee of 3 May 2019 as a correct record.
- 2) To approve the minute of the Performance and Audit Committee of 8 March 2019 as a correct record.

A5. UNAUDITED ANNUAL ACCOUNTS 2018/19

The Unaudited Annual Accounts for 2018/2019 were submitted in accordance with the Local Authority Accounts (Scotland) Regulations 2014.

The accounts were subject to audit and the audited Annual Accounts, incorporating the Auditor's report, would be presented to the Performance and Audit Committee and Partnership Board in due course.

The net revenue budget of the Partnership in 2018/19 was £0.972m funded by Government Grant and Council contributions. Overall the Partnership had an underspend of £40,000 which was due to a combination of core revenue budget and project budget underspends offset by additional costs incurred on the Real Time Passenger Information project.

Decision

- 1) To note the unaudited Annual Accounts for 2018/19 and refer the Unaudited Accounts to the Partnership Board for review.
- 2) To note that the audited Annual Accounts, incorporating the Auditor's report, will be presented to the Performance and Audit Committee and Partnership Board in due course.

(Reference – report by the Treasurer, submitted)

A6. ANNUAL TREASURY REPORT 2018/19

The Annual Treasury Report for 2018/19 was submitted in line with the requirements of the CIPFA Code of Practice on Treasury Management in the Public Sector.

Decision

To note the Annual Treasury Report for 2018/19 and refer it to the Partnership Board for noting.

(Reference – report by the Treasurer, submitted)

A7. RISK FRAMEWORK

The six-monthly update on the risk register was presented. Changes to the register since the last update were highlighted as set out in the appendix to the report.

The Partnership Director advised that the Strategic Development Plan for the SESplan area (SESPlan2) had recently been rejected by the Scottish Government, on the basis that the Scottish Ministers

were not satisfied that the Plan had been informed by an adequate and timely Transport Appraisal. The Scottish Ministers also stated that the plan did not take sufficient account of the relationship between land use and transport and that they do not support the use of supplementary guidance to resolve this issue. Members discussed in detail the implications of the decision and whether there would be any reputational risk to SEStran, albeit that responsibility for production of the Plan rests entirely with SESplan as the Strategic Development Planning Authority.

Decision

- 1) To note the report.
- 2) To note that a final version of the Risk Register would be presented to Partnership Board for noting.
- 3) To request the Partnership Director to prepare a briefing paper for Performance and Audit Committee members setting out the background to the development of SESPlan2 and a potential course of action for SEStran arising from the rejection of the Plan by Scottish Ministers in advance of the Partnership Board meeting on 21 June 2019.
- 4) To review the Risk Register to reflect any changes to reputational risk.

(Reference – report by the Business Manager, submitted)

A8. PROJECTS PERFORMANCE AND EU EXIT UPDATE

Information was provided on the current status and progress of the various projects SEStran was involved in including an update on the position on the EU exit process.

The Partnership Director provided further progress updates to members on those projects highlighted as “delayed” in the report.

Decision

- 1) To note the report.
- 2) To note that the Partnership Director continued to have discussions with transport providers around further development of the Thistle Assistance Card and App.
- 3) To note that officers are progressing a placement opportunity with Inclusion Scotland to assist with the further development of the App.

(Reference – report by the Partnership Director, submitted)

A9. DATE OF NEXT MEETING

Friday 6 September 2019 at 10.00am in the Mandela Room, City Chambers,
Edinburgh, EH1 1YJ