

**CHIEF OFFICER LIAISON GROUP MEETING  
2:00PM WEDNESDAY 22 MAY 2019**

**Present:**

**Jim Stewart (JS) (Chair)**

Andrea Mackie (AM)  
Beth Harley Jepson (BHJ)  
Graeme Johnstone (GJ)  
Hannah Markley (HM)  
Jim Grieve (JG)  
John Mitchell (JM)  
Julie Vinders (JV)  
Lesley Deans (LD)  
Peter Forsyth (PF)

**SEStran**

City of Edinburgh Council  
SEStran  
Scottish Borders Council  
SEStran  
SEStran  
Fife Council  
SEStran  
Clackmannanshire Council  
East Lothian Council

**Apologies:**

Ewan Kennedy  
Graeme Malcolm  
Ian Shaw  
Keith Fisker  
Ken Gourlay  
Lindsay Haddow  
Neil Dougall  
Nicola Gill  
Peter Jackson

City of Edinburgh Council  
West Lothian Council  
City of Edinburgh Council  
SEStran  
Fife Council  
Midlothian Council  
Midlothian Council  
West Lothian Council  
SEStran

<b>Ref.</b>		<b>Actions</b>
<b>1.</b>	<b>Welcome and Apologies for Absence</b>	
1.1	The Chair welcomed the Officers to the meeting and apologies were noted as above.	
<b>2.</b>	<b>Minutes</b>	
2(a)	<b>Chief Officers Liaison Group (20<sup>th</sup> February 2019)</b> Agreed as a correct record	
2(b)	<b>Partnership Board (22<sup>nd</sup> March 2019)</b> Agreed as a correct record	
<b>3.</b>	<b>Financial Report</b>	
3.1	IS sent his apologies and sent an update by email. JG spoke on his behalf and noted that IS advised Chief Officers that there is an underspend of £32,000 pre-audit. Once the External Audit is complete, approval will be sought from the Board to carry this forward to 2019/20, on the basis that nothing arises from the external audit that changes the	

	position.	
<b>4.</b>	<b>Projects Update</b>	
4.1	<p>JV provided a breakdown of some of SEStran's project outputs. The project update was requested by the board to see how it is linked to the Business plan.</p> <ul style="list-style-type: none"> <li>• GO E-bike = 1<sup>st</sup> year report is completed and BJH will find out if SEStran can publish this on the website.</li> <li>• GO E-bike website will go live at the end of May 2019 (<a href="https://goebike.scot/">https://goebike.scot/</a>)</li> <li>• Regional Active Travel Development Fund – Transport Scotland, £200,000 in funding for 3 different projects in SEStran region.</li> <li>• Cycle Training &amp; Development – Cycling Scotland is open to new employers for the GO E-bike project</li> <li>• Hate Crime Charter- Now have a draft charter, this will need to reach out to transport operators to discuss best practice and to monitor how successful the charter is. A pilot will be undertaken with the ultimate aim of delivering a national charter.</li> </ul> <p>LD stated that real time passenger issues have occurred in various areas.</p>	<p><b>BJH</b></p> <p><b>JS</b></p>
<b>5.</b>	<b>ECMA</b>	
5.1	<p>JS gave update about discussions at the ECMA Officers Group meeting in April.</p> <ul style="list-style-type: none"> <li>• SYSTRA presented their findings on their study “East Coast Main Line Authorities, Benefits of Investments”.</li> <li>• The study looked at GVA over 14 economic centres on the route.</li> <li>• One economic test looked at was investment between York and Edinburgh to deliver 45-minute journey Newcastle to Edinburgh.</li> <li>• HS2 London to Edinburgh via ECML</li> <li>• 3-hour London to Edinburgh journey time</li> <li>• Investment would result in £34 million GVA increase for Scotland</li> <li>• Chair of ECMA is to meet with minister.</li> </ul> <p>JS noted that the fast train time process sounds appealing, however it is also important that that existing line is maintained to a high standard.</p>	
<b>6.</b>	<b>Active Travel Funding Update</b>	
6.1	<p>PJ unable to attend, BHJ gave an update on his behalf. Some discussion was created on this topic as follows;</p> <ul style="list-style-type: none"> <li>• GJ asked what the value is of Sustrans funding? BHJ stated that she wasn't sure and will ask Peter</li> <li>• LD mentioned that there is not enough resource to make applications and that the application form changes all the time, suggested if SEStran can ask Sustrans to complete it for them?</li> </ul>	<b>BHJ</b>

	<ul style="list-style-type: none"> <li>BHJ mentioned it is difficult for local authorities and it may be worthwhile looking to set up a meeting with Sustrans for any problems arising. A reminder will be sent to members, so they can provide information to PJ and then feedback to Sustrans.</li> </ul>	<b>PJ</b>
<b>7.</b>	<b>Regional Working Groups</b>	
	<p>JS gave a brief overview of current situation regarding STPR2. Stirling/Falkirk/Clackmannanshire has already met and the first workshop on STPR has taken place. Second workshop due on 6 June and mentioned that Transport Scotland had asked authorities to scope any gaps and priorities.</p> <p>The Jacobs/AECOM joint consultancy team for STPR2 have engaged with Edinburgh and South East Scotland City Regional Deal Transport Appraisal Board and the Regional Working Group is being developed with workshops likely to be in June. JS will check if SEStran has given an update to stakeholders and will also get back to JM with dates that are in the diary.</p>	<b>JS</b>  <b>JS</b>
<b>8.</b>	<b>Electrical Vehicle Strategy</b>	
	<p>JV gave an update, implementing comments from different meetings.</p> <p>The key points of this summary were as follows:</p> <ul style="list-style-type: none"> <li>JV stated the Electrical Vehicle Strategy is linked with the Regional Transport Strategy.</li> <li>PF mentioned that a report has been sent to parliament for vehicle charges and is happy to circulate, however the report is always changing.</li> <li>LD also stated that she is happy to share Clackmannanshire's strategy to SEStran.</li> <li>JV to contact authorities to get info on EV work already undertaken.</li> </ul>	<b>JV</b>
<b>9.</b>	<b>Edinburgh Low Emission Zone</b>	
	<p>AM from City of Edinburgh Council gave a presentation about LEZ. This was followed by a question and answering discussion.</p> <p>AM stated that she had 2 areas to discuss, 1) Engaging into neighbouring areas, 2) Implications and any additional comments.</p> <ul style="list-style-type: none"> <li>Various vehicle types in the city centre and there is a wide disperse of air pollution city wide - Regional commuting is also affected.</li> <li>Growth challenge: How to develop vehicles, Edinburgh has a huge amount of growth.</li> <li>In the City Centre there is a mix of emissions from cars</li> </ul> <p>These presentations were then followed by a lengthy discussion, with</p>	

questions/points raised by several members. The key statement/questions raised during the discussion were as follows:

- GJ stated that there has been a piece of work done by Transport Scotland which involved work completed by cameras relating enforcement by ANPR. AM mentioned that she is aware of this and would like to talk to all groups and networks about LEZ.
- GJ also asked if there is a fining system and AM responded that there will be a penalty rate. AM also stated that there are several grant schemes through Transport Scotland to support transitions to LEZs.
- JS mentioned that there have been Low Emission Zone Regulations and Guidance Workshop run by Transport Scotland to discuss regulations and enforcement issues.
- AM mentioned that the City of Edinburgh Council are waiting for consultation feedback and that the consultation process will last 8 weeks. PF asked when the consultation process will begin in East Lothian.
- AM answered, the online consultation will be live and will also be workshops in all areas. GJ asked how we get this circulated? AM answered that consultations will be circulated by an email with links to papers available.
- LD asked if there is any research about the impact on LEZ and what vehicles would this include? AM mentioned that the proposal for the City Centre is challenging but engagement through CPT and public transport operators has been useful and a large amount of money is coming through Transport Scotland.
- JG stated that money needs to address the bypass and that LEZ will have made a great contribution even though there are still various challenges.
- JS asked if there is material that shows research or information available to consultations. This is key to the consultation process. The Centre of Edinburgh consultation opened on the 21<sup>st</sup> May and the City development plan will be published later this year. JG stated he will circulate to all members.
- Finally, LD mentioned that 8 weeks may be too short, timescales may be rushed. Also, how well engaged are local authorities because this may affect smaller authorisations as they will be unaware. PF also mentioned that during the summer break, East Lothian may not be able to give a formal response, creating a time issue. AM answered, the City of Edinburgh Council will have to build in time frame.
- After some discussion it was considered that CEC should contact local authority Chief Executives directly requesting a response to the consultation.

**JG**

<b>10.</b>	<b>Consultation Responses</b>	
10(a)	<b>National Infrastructure</b> JS will report to board, no additional comments	

10(b)	<b>Waverley Station</b> Questionnaire response as to how important the connection of other public transport modes is to creating a connected Waverley Station.	
<b>11.</b>	<b>AOCB</b>	
	None	
<b>12.</b>	<b>Date of Next Meeting</b>	
	The date of the next meeting is 2.00pm on <b>Wednesday 21<sup>st</sup> August 2019 in Room G.15, Waverley Court, Edinburgh, EH8 8BG.</b>	