

**PERFORMANCE & AUDIT COMMITTEE**

**REMOTE MEETING VIA MS OFFICE TEAMS  
ON FRIDAY 5 JUNE 2020  
10AM**

<b>PRESENT:</b>	<u>Name</u>	<u>Organisation Title</u>
	Councillor Dempsey (In the Chair)	Fife Council
	Councillor Balsillie	Clackmannanshire Council
	Councillor Fullarton	Scottish Borders Council
	Councillor Horne	West Lothian Council
	Councillor Hoy	East Lothian Council
	Councillor Murtagh	Falkirk Council
	Councillor Rose	City of Edinburgh Council
	Callum Hay	Non-Councillor Member
	Barry Turner	Non-Councillor Member

<b>IN ATTENDANCE:</b>	<u>Name</u>	<u>Organisation Title</u>
	Jim Grieve	SEStran
	Anne Herriman	SEStran
	Hannah Markley	SEStran
	Gavin King	City of Edinburgh Council
	Martin Scott	City of Edinburgh Council
	Iain Shaw	City of Edinburgh Council
	Karen Jones	Scott Moncrieff

**Action by**

**A1. ORDER OF BUSINESS**

In the absence of the Chair, Councillor Dempsey was appointed to chair the meeting.

It was confirmed that there was no change to the order of business.

**A2. APOLOGIES**

Apologies were received from Councillor Imrie, Simon Hindshaw and Doreen Steele.

**A3. DECLARATION OF INTERESTS**

Councillor Cameron Rose declared a non-financial interest in item 5(a), Unaudited Annual Accounts 2019/20, as a quasi-Trustee

member of Lothian Pension Fund. .

#### **A4. MINUTES**

To approve the minute of the Performance and Audit Committee of 6 March 2020 as a correct record.

#### **A5. UNAUDITED ANNUAL ACCOUNTS 2019/20**

The Unaudited Annual Accounts for 2019/2020 were submitted in accordance with the Local Authority Accounts (Scotland) Regulations 2014.

The accounts were subject to audit and the audited Annual Accounts, incorporating the Auditor's report, would be presented to the Performance and Audit Committee and Partnership Board in due course.

The net revenue budget of the Partnership in 2019/20 was £0.972m funded by Government Grant and Council contributions. Overall the Partnership had an underspend of £163,000. The underspend arose due to a combination of underspends on the core revenue budget, projects budget and the RTPi project budget.

##### **Decision**

- 1) To note the unaudited Annual Accounts for 2019/20 and refer the Unaudited Accounts to the Partnership Board for review.
- 2) To note that the audited Annual Accounts, incorporating the Auditor's report, would be presented to the Performance and Audit Committee and Partnership Board in due course.

##### **Declaration of Interest**

Councillor Cameron Rose declared a non-financial interest as a quasi-Trustee member of Lothian Pension Fund.

(Reference – report by the Treasurer, submitted)

#### **A6. ANNUAL TREASURY REPORT 2019/20**

The Annual Treasury Report for 2019/20 was submitted in line with the requirements of the CIPFA Code of Practice on Treasury Management in the Public Sector.

##### **Decision**

To note the Annual Treasury Report for 2019/20 and refer it to the Partnership Board for noting.

(Reference – report by the Treasurer, submitted)

## **A7. RISK FRAMEWORK**

The six-monthly update on the risk register was presented. Changes to the register since the last update were highlighted as set out in the appendix to the report.

Committee were asked to note that all changes made to the register were highlighted in red. A specific risk had been added in the light of the Covid-19 pandemic.

### **Decision**

- 1) To note the report.
- 2) To note that a final version of the Risk Register would be presented to the Partnership Board for noting.

(Reference – report by the Business Manager, submitted)

## **A8. PROJECTS PERFORMANCE**

Information was provided on the current status and progress of the various projects SEStran delivered. Details were provided of the position on Covid-19 in relation to project delivery and consultancy services required this financial year.

### **Decision**

- 1) To note the report.
- 2) To agree that the Partnership Director would select projects to present to the Performance & Audit Committee to assess and review whether value for money was achieved.

(Reference – report by the Partnership Director, submitted)

## **A9. DATE OF NEXT MEETING**

Friday 11 September 2020 at 10.00am.