

Programme of Meetings 2021

1. Summary

- 1.1 This report outlines the proposed calendar of SEStran Partnership Board meetings in 2021, with the full schedule of SEStran meetings contained in Appendix 1.
- 1.2 The schedule has been drafted in line with previous meeting cycles and complies with audit reporting requirements.
- 1.3 The proposed dates for the Partnership Board are:
 - Friday 19th March 2021 – Microsoft Office Teams
 - Friday 18th June 2021 – Microsoft Office Teams
 - Friday 24th September 2021 – TBC
 - Friday 3rd December 2021 – TBC
- 1.4 With the ongoing uncertainty relating to the global pandemic the meetings scheduled for the early part of 2021 are scheduled to take place virtually utilising Microsoft Teams. The September and December Partnership meetings may take place physically if it is considered safe to do so nearer the time, and if Members wish to return to face to face meetings.

2. Recommendation

- 2.1 It is recommended that the Board approves the proposed programme of meetings for 2021 and:
- 2.2 Notes that venues still to be confirmed will be agreed when guidance allows.

Angela Chambers
Business Manager
13th November 2020

Appendix 1: Table of future meeting dates.

PROGRAMME OF MEETINGS 2021

Item A8. Appendix 1

	January	February	March	April	May	June	July	August	September	October	November	December
Partnership Board (09:00-14:00)			Friday 19th; Microsoft Teams			Friday 18th; Microsoft Teams			Friday 24th; tbc			Friday 3rd; tbc
Performance & Audit Committee (09:30-12:30)			Friday 5th; Microsoft Teams			Friday 4th; Microsoft Teams			Friday 10th; tbc		Friday 19th; tbc	
Chief Officer Liaison Group (14:00-16:30)		Wednesday 17th; Microsoft Teams			Wednesday 26th; Microsoft Teams			Wednesday 25th; tbc			Wednesday 10th; tbc	
Integrated Mobility Forum (10:00-12:30)				Tuesday 13th; Microsoft Teams						Thursday 7th; tbc		
Logistics & Freight Forum (14:00-16:00)					End May; Microsoft Teams						Start Nov; tbc	
Equalities & Access to Healthcare Forum (10:00-12:30)			Wednesday 31st; Microsoft Teams						Thursday 30th; tbc			
RTP Lead Officers Meeting (09:30-14:30)		Wednesday 3rd; Microsoft Teams			Wednesday 5th; Microsoft Teams			Wednesday 4th; tbc			Wednesday 3rd; tbc	
RTP Chairs Meeting (09:30-12:00)			Wednesday 3rd; Microsoft Teams			Wednesday 2nd; Microsoft Teams			Wednesday 1st; tbc			Wednesday 1st; tbc