

## **New Member Induction.**

### **1. Purpose of Report**

- 1.1 The purpose of this report is to outline the proposals for an induction and training programme for Partnership Board members.

### **2. Background**

- 2.1 With the changes resulting from the local authority elections in May, it is important that all Councillor and Other Members of the Regional Transport Partnership (RTP) are fully aware of the purpose of RTPs and of what is expected of them as members. New members of statutory bodies customarily receive a formal induction and training programme to familiarise themselves with:

- The powers, functions, aims, objectives and business and strategic plans of the body.
- Their professional and personal responsibilities and obligations as members of an autonomous and accountable statutory body.

It is proposed that a generic training and induction programme should be delivered to new members.

### **3. Programme Content**

- 3.1 The programme will comprise a series of talks or presentations from a range of speakers. The following are examples of topics to be covered:

- Introduction to RTPs
- Statutory powers and functions of RTPs
- Governance of RTPs
- Duties and behaviour of Members

### **4 Programme Delivery**

- 4.1 The programme will be delivered in the form of a series of talks / presentations from speakers allowing opportunities for questions from members.

- 4.2 It is suggested that the training take place on the day of the next Partnership Board meeting on Friday 23<sup>rd</sup> September 2022.

### **5 Continuous Training**

- 5.1 Training will be provided on an ongoing basis to cover issues that may arise from time to time, and on topics that may be identified through the skills audit process.

### **6 Recommendation**

- 6.1 The Board is asked to note the contents of this report and approve the date of the proposed induction session.

Angela Chambers  
**Business Manager**  
8<sup>th</sup> June 2022

Policy Implications	There are no policy implications arising as a result of this report.
Financial Implications	There are no financial implications arising as a result of this report.
Equalities Implications	There are no equality implications arising as a result of this report.
Climate Change Implications	There are no climate change implications arising as a result of this report.