

Dates of Future Meetings

1. Summary

- 1.1 This report outlines the proposed calendar of SEStran Partnership Board meetings in 2023, with the full schedule of SEStran meetings contained in Appendix 1.
- 1.2 The schedule has been drafted in line with previous meeting cycles and complies with audit reporting requirements.
- 1.3 The proposed dates for the Partnership Board are:
 - Friday 17th March 2023 – Hybrid Meeting - Edinburgh City Chambers & Microsoft Office Teams
 - Friday 16th June 2023 – Hybrid Meeting - Edinburgh City Chambers & Microsoft Office Teams
 - Friday 22nd September 2023 – Hybrid Meeting - Edinburgh City Chambers & Microsoft Office Teams
 - Friday 1st December 2023 – Hybrid Meeting - Edinburgh City Chambers & Microsoft Office Teams
- 1.4 Members should note that the Partnership Board meetings and the Performance and Audit Committee will be held as hybrid meetings, taking place in person at the City Chambers Edinburgh or via Microsoft Teams. The remaining schedule will be held online via Microsoft Teams, unless there is a requirement for an in person meeting.
- 1.5 At present there are limited options available at Victoria Quay for hosting hybrid meetings. However, as this venue provides accessible access, Officers will monitor the situation for any progress on wider availability opportunities.

2. Recommendation

- 2.1 It is recommended that the Board approves the proposed programme of meetings for 2023.

Angela Chambers
Business Manager
25th November 2022

Appendix 1: Table of future meeting dates.

SEStran Calendar of Meetings 2023

ITEM A9. APPENDIX 1

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>
Partnership Board - 09:30 - 14:00			17/03/2023			16/06/2023			22/09/2023			01/12/2023
Performance & Audit Committee - 09:30 - 12:30			03/03/2023			02/06/2023			08/09/2023		17/11/2023	
Chief Officer Liaison Group - 14:00 - 16:30		15/02/2023			24/05/2023			23/08/2023			08/11/2023	
Integrated Mobility Forum - 10:00-12:30				27/04/2023						05/10/2023		
Logistics & Freight Forum - 13:30-16:30					30/05/2022						21/11/2022	
Equalities & Access to Healthcare Forum 10:00-12:30		28/02/2023							28/09/2022			