

## **SEStran Business Plan Development 2024 to 2027**

### **1. INTRODUCTION**

- 1.1 The purpose of this report is to update the Committee on the Business Plan development process for the next 3-year activity period.

### **2. BACKGROUND AND CONTEXT**

- 2.1 In March 2021, the Partnership introduced a three-year business planning approach.
- 2.2 As part of the three-year plan, activity is tracked each year via the activity tracker which details key projects, focus areas and critical success factors.
- 2.3 As part of the three-year plan the budget is updated and is included in the activity tracker.
- 2.4 Annual project activity is reported to the Partnership Board on a quarterly basis throughout each year of the plan using the Project Performance Report.

### **3. PLANNING PROCESS FOR 2024 to 2027**

- 3.1 The Partnership has an opportunity to further refine the business planning and reporting process and structure for the next 3-year cycle which considers:
- The new Regional Transport Strategy (RTS) adopted in March 2023
  - The Programmed Investment Plan (PIP), which seeks to identify and document every current or planned transport-related project in the SEStran area
  - National and Local Government Strategies and Plans
- 3.2 To enhance governance and assurance, SEStran Officers are proposing to encourage end-to-end ownership of the business plan by the Performance and Audit Committee. This will allow Committee members to actively support project prioritisation, initiation, progression, achievement of outcomes, and reporting. The aim will be to develop a collaborative, proportionate approach to Partnership business planning and monitoring that improves operational effectiveness.
- 3.3 SEStran Officers seek involvement from the Committee to develop a short life working group to help develop the next 3-year business plan for the Partnership, which will:
- define short to medium term goals in relation to RTS & PIP

- articulate key issues, potential problems and identify opportunities
- develop a structure and process to measure progress
- identify funding gaps and opportunities

3.4 The working group will be in place for 9 to 10 months starting in June/July 2023 and report regularly to the Performance and Audit Committee.

3.5 The draft 3-year Business Plan 2024 to 2027 will be presented to the Partnership Board in March 2024 for approval.

#### 4. RECOMMENDATIONS

4.1 It is accordingly recommended that the Committee:

- (a) Approves the establishment of a short life working group to devise and manage progress of the Business Plan 2024-27
- (b) Agrees membership of the working group
- (c) Requests Officers to work with working group members to devise Terms of Reference for the group, and to submit them to the next meeting of the Committee for approval

Keith Fisken  
**Programmes Manager**  
 2<sup>nd</sup> June 2023

Policy Implications	The Business Plan will align with SEStran’s established and emerging policies
Financial Implications	The Business Plan will be subject to formal Board approval of proposed budgets in year 2024 to 2025 and subsequent years.
Equalities Implications	No separate EQIA (EQUALITY IMPACT ASSESSMENT) will be carried out as the Business Plan does not propose a change to SEStran’s policies and procedures.
Climate Change Implications	The implications for Climate Change issues will be assessed at project level.