

**SESTRAN PARTNERSHIP BOARD MEETING**

**Main Council Chamber, City Chambers, Edinburgh, EH1 1YJ  
Or via Microsoft Teams  
10:00am Friday 22 September 2023**

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**09:30 TEA/COFFEE  
10:00 PARTNERSHIP BOARD  
12:30 LUNCH**

**AGENDA**

**Page No's**

- 1. ORDER OF BUSINESS**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**

**AGENDA A – POINTS FOR DECISION**

- A1. MINUTES**  
For Approval  
(a) Partnership Board – Friday 16th June 2023  
(b) Performance & Audit Committee – Friday 8<sup>th</sup> September 2023  
(c) Performance & Audit Committee – Special Meeting Tuesday 19<sup>th</sup> September
- A2. 2022-23 ANNUAL AUDIT REPORT AND AUDITED ANNUAL ACCOUNTS 2022-23** – Report by Hugh Dunn, Treasurer
- A3. FINANCE OFFICER'S REPORT** – Report by Hugh Dunn, Treasurer
- A4. APPOINTMENT OF TREASURER** - Report by Gavin King
- A5. SCOTRAIL UPDATE** - Presentation by Ewan Tait
- A6. PARTNERSHIP DIRECTOR'S UPDATE** – Presentation by Brian Butler
- A7. COLLABORATION**  
(a) Concordat with Edinburgh & South East Scotland City Region Deal – Report by Brian Butler  
(b) Future Transport Master Planning – joint working with Edinburgh & South East Scotland City Region Deal – Presented by Brian Butler and Ewan Doyle

(c) EV Charging Contracts – joint working with Edinburgh & South East Scotland City Region Deal and Dumfries & Galloway Council – Presented by Tom Flanagan

- A8. WORKFORCE MOBILITY** – Presentation by Ewan Doyle
- A9. DRAFT ANNUAL REPORT** - Report by Keith Fisken
- A10. PROJECTS PERFORMANCE REPORT** – Report by Keith Fisken
- A11. DATE OF NEXT MEETING:**  
The date of the next meeting is scheduled for **10:00am on Friday 1<sup>st</sup> December 2023**

### **AGENDA B – POINTS FOR NOTING**

- B1. SESTRAN CONSULTATION RESPONSES**
  - B1.1 Pavement Parking Enforcement
  - B1.2 Local living and 20-minute neighbourhoods
  - B1.3 Local Transport Strategy (LTS) Guidance
- B2. PUBLIC SECTOR REFORM (SCOTLAND) ACT 2010 REPORT –**  
Report by Cheryl Fergie
- B3. MINUTES**
  - B3.1 Chief Officers' Liaison Group Meeting – 23<sup>rd</sup> August 2023

Gavin King  
Secretary to SESTRAN  
Head of Democracy, Governance and Resilience  
Strategy & Communication Division  
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15 September 2023

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Agendas and papers for all SEStran meetings can be accessed on [www.sestran.gov.uk](http://www.sestran.gov.uk)