

Item A6. Appointments to Succession Planning Committee

Appointments to Succession Planning Committee

1. INTRODUCTION

- 1.1 The purpose of this report is to ask the Board to appoint a new representative to the Succession Planning Committee.

2. BACKGROUND

- 2.1 Following a change in Midlothian Council's representation on the Partnership Board, a vacancy has arisen to replace Cllr Alexander on the Succession Planning Committee.

2. SUCCESSION PLANNING COMMITTEE

- 2.1 The purpose of the Succession Planning Committee is to:
- lead on meeting the Board's responsibilities in relation to planning for succession through appointments and Board member development
 - offer advice to the Board on future appointments and reappointments
 - review and evaluate the skills, knowledge, expertise, diversity (including protected characteristics) of current Board members, and requirements of future members, on an annual basis
 - monitor the development and continuous improvement a succession plan that can be presented to the Board
 - to prepare, for Partnership Board approval, operational contingency and succession plans for the Partnership
- 2.2 The constitution is as follows:
The Succession Planning Committee shall consist of the Chair, two Board members, the Partnership Director, the Secretary and a representative from SEStran's Human Resources advisers. Other officers may be invited to attend for all or part of any meeting as and when appropriate.
- 2.3 The current membership of the Succession Planning Committee is:
- Cllr. Colin Davidson (Chair)
 - Doreen Steele – Non-Councillor Member
 - Brian Butler – Partnership Director
 - Jenny Simpson – HR Adviser
- 2.4 The Succession Planning Committee will meet at least biennially.

3. PROCESS

- 3.1 Members are asked to nominate and approve a representative for appointment to the Succession Planning Committee.

3. RECOMMENDATIONS

The Board is asked to:

- 3.1 Nominate and approve the appointment of a new member representative to the Succession planning Committee, and;
- 3.2 Note the membership of the Succession Planning Committee.

Background Papers:

P34 Governance Scheme/Part 2: List of Committee Powers/Succession Planning Committee

<https://sestran.gov.uk/wp-content/uploads/2023/03/SEStran-Governance-Scheme-March-2023.pdf>

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Policy Implications	None
Financial Implications	None
Equalities Implications	None
Climate Change Implications	None