

SESTRAN PARTNERSHIP BOARD MEETING

**Dean of Guild Courtroom, City Chambers, Edinburgh, EH1 1YJ
Or via Microsoft Teams
10:00am Friday 27th September 2024**

**09:30 TEA/COFFEE
10:00 PARTNERSHIP BOARD
11:30 BREAK
11:45 PARTNERSHIP BOARD
13:00 LUNCH**

AGENDA

Page No's

- 1. ORDER OF BUSINESS**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**

AGENDA A – POINTS FOR DECISION

- A1. APPOINTMENTS**
- A2. MINUTES**
For Approval
(a) Partnership Board – Friday 21st June 2024
(b) Performance and Audit Committee – 13th September 2024
- A3. FINANCE OFFICER'S REPORT – Report Richard Lloyd-Bithell, Treasurer/Iain Shaw**
- A4. PARTNERSHIP DIRECTOR'S UPDATE – Presentation by Brian Butler**
- A5. GO-SESTRAN – Report by Rebecca Smith**
- A6. TRANSPORT TO HEALTHCARE – Update by Keith Fisken
Rural Accelerator Project - Presentation by Urban Tide**
- A7. ANNUAL REPORT & BUSINESS PLANNING – Report by Keith Fisken**
- A8. REGIONAL TRANSPORT STRATEGY DELIVERY PLAN –
Update by Keith Fisken**
- A9. DATE OF NEXT MEETING:
The date of the next meeting is **10:00am on Friday 6th
December 2024****

AGENDA B – POINTS FOR NOTING

- B1. PEOPLE AND PLACE PROGRAMME GRANT AWARDS –**
Report by Michael Melton

- B2. PROJECTS AND STRATEGY PERFORMANCE –** Report by
Michael Melton

- B3. PUBLIC SECTOR REFORM (SCOTLAND) ACT 2010 REPORT
2023/2024 –** Report by Cheryl Fergie

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20 September 2024

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Agendas and papers for all SEStran meetings can be accessed on www.sestran.gov.uk

Partnership Board Agenda Briefing Note - Friday 27th September 2024

<u>Item</u>	<u>Paper</u>	<u>Board Action</u>
<u>A1</u>	<p><u>Appointments</u></p> <p>The purpose of this report is to ask the board to agree the appointments of a new Chairperson and Deputy Chairperson(s), following the resignations of Cllrs. Davidson and Lawson.</p> <p>The Board are requested to agree:</p> <ol style="list-style-type: none"> a) The appointment of a Chairperson of the Partnership b) The appointment of Deputy Chairperson(s) of the Partnership 	<u>Approval</u>
<u>A3</u>	<p><u>Finance Officer's Report</u></p> <p>This report presents the first update on the financial performance of the Partnership's Core and Projects budgets for 2024/25, in accordance with the Financial Regulations of the Partnership. This report presents an analysis of financial performance to the end of July 2024.</p> <p>It is recommended that the Partnership:</p> <ul style="list-style-type: none"> • notes the forecast overspend on the Core revenue budget of £29,000, which is principally due to a reduction in Scottish Government grant funding will be met by a drawdown from the Partnership's unallocated reserve • notes that expenditure is forecast to be within budget for Project expenditure • notes the proposed re-alignment of the Projects 2024/25 budget, subject to the conclusion of the 2023/24 external audit. 	<u>For Noting</u>
<u>A4</u>	<p><u>Partnership Directors Update</u></p> <p>The Partnership Director will provide updates on:</p> <ul style="list-style-type: none"> • The current and developing financial climate • How we're trying to address the financial pressures 	<u>For Noting</u>

	<ul style="list-style-type: none"> • The programme to investigate the potential benefits of a collaborative approach to the procurement of electric vehicle charging infrastructure • A number of other business critical or strategic topics <p>The Board is encouraged to discuss the updates, particularly the EVCI programme, where Councillor Board Members will be encouraged to engage with other members and officers within their councils to push the benefits of a collaborative approach.</p>	
<p><u>A5</u></p>	<p><u>GoSEStran</u></p> <p>At its meeting of 15th March 2024, the Board received a report on GoSEStran, updating on progress and continued operation of this pilot project to trial Mobility as a Service (MaaS) and Digital Demand Responsive Transport (DDRT).</p> <p>The Board agreed:</p> <ul style="list-style-type: none"> • To note the risks and opportunities for SEStran in relation to the continuation of the GoSEStran MaaS project • Subject to the above, to agree to SEStran continuing to participate in a procurement exercise in collaboration with Tactran and other Integrated Mobility Partnership (IMPs) members, and entering into such licence and other agreements as are necessary to secure the continuation of the GoSEStran and other IMPs partners apps, subject always to appropriate levels of funding being secured • To note that a report detailing the outcome of the funding bids and, if appropriate, the procurement exercise, would be put to this September meeting of the Partnership Board <p>It is recommended that the Board:</p> <ul style="list-style-type: none"> • Agrees to the continuation of GoSEStran as part of the Integrated Mobility Partnership due to the significant progress on funding made as outlined in this report, and achieving two of the three criteria presented at the March board. • Authorises the Partnership Director to enter into such contractual agreements as are required to progress the GoSEStran and VoyagAR projects to their fullest extent possible within available funding levels. • Agree to receive regular progress updates via the Projects Update at Performance and Audit Committee, 	<p><u>Approval</u></p>

	with such Board reporting as is necessary as the projects progress.	
<u>A6</u>	<p><u>Transport to Healthcare</u></p> <p>Keith Fisker will deliver a presentation which will provide context, work so far, common themes and future opportunities within Transport to Healthcare.</p> <p>Urban Tide will present on the Rural Accelerator Project</p>	<u>For Noting</u>
<u>A7</u>	<p><u>Annual Report & Business Plan</u></p> <p>The purpose of this report is to update the Partnership Board on the draft Annual Report and Business Planning underway for the Partnership.</p> <p>It is recommended that the Partnership Board:</p> <ul style="list-style-type: none"> Note the contents of the report and approve the planning process for the development and publication of the annual report and business plan. 	<u>For Noting</u>
<u>A8</u>	<p><u>Regional Transport Strategy Delivery Plan</u></p> <p>Keith Fisker will deliver a presentation to update Members, this will include, RTS Delivery Plan Vision and objectives, and steering group.</p>	<u>For Noting</u>