

**PERFORMANCE & AUDIT COMMITTEE**

**Dean of Guild Courtroom, City Chambers, Edinburgh, EH1 1YJ**

**Or Microsoft Teams**

**Friday 12<sup>th</sup> September 2025 – 1:00pm**

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**AGENDA**

**Page Nos.**

- 1. ORDER OF BUSINESS**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES**
  - (a) Performance and Audit Committee – Friday 6<sup>th</sup> June 2025 **3**
  - (b) Project And Strategy Delivery Oversight Subgroup – Thursday 14<sup>th</sup> August 2025 **7**
- 5. EXTERNAL AUDITOR'S ANNUAL REPORT – Report by Christopher Gardner (Audit Scotland) **10****
- 6. AUDITED ANNUAL ACCOUNTS – Report by Richard Lloyd-Bithell **33****
- 7. COUNCIL REQUISITIONS – Update by Brian Butler**
- 8. FINANCIAL PLANNING PROCEDURES – Update by Brian Butler**
- 9. HR POLICIES REPORT – Report by Angela Chambers **89****
- 10. RISK MANAGEMENT REPORT – Report by Angela Chambers **184****
- 11. CONTRACTS REGISTER – Report by Michael Melton **197****
- 12. PROJECTS AND STRATEGY PERFORMANCE REPORT – Report by Michael Melton **200****
- 13. DATE OF NEXT MEETING**

The date of the next meeting is **Friday 21<sup>st</sup> November 2025**

Edinburgh  
EH8 8BG

Telephone: 0131 529 4239 or E-mail: [gavin.king@edinburgh.gov.uk](mailto:gavin.king@edinburgh.gov.uk) Agendas and papers for all SEStran meetings can be accessed on [www.sestran.gov.uk](http://www.sestran.gov.uk)