

**PERFORMANCE & AUDIT COMMITTEE**

**Virtual Meeting via Microsoft Teams  
on Friday 6 June 2025  
1.00pm**

<b>PRESENT:</b>	<u>Name</u>	<u>Organisation Title</u>
	Councillor McMillan (Chair)	East Lothian Council
	Councillor Glen	Fife Council
	Councillor Linehan	Scottish Borders Council
	Councillor Jenkinson	The City of Edinburgh Council
	Councillor Conn	West Lothian Council
	Callum Hay	Non-Councillor Member
	Doreen Steele	Non-Councillor Member
	John Scott	Non-Councillor Member

<b>IN ATTENDANCE:</b>	<u>Name</u>	<u>Organisation Title</u>
	Brian Butler	SEStran
	Jess Carey	SEStran
	Angela Chambers	SEStran
	Cheryl Fergie	SEStran
	Callum Finlayson Cranshaw	Audit Scotland
	Christopher Gardner	Audit Scotland
	Andrew Henderson (Clerk)	The City of Edinburgh Council
	Colin McCurley	The City of Edinburgh Council
	Michael Melton	SEStran
	Rachel Murphy	SEStran
	Iain Shaw	The City of Edinburgh Council
	Karunamuni Nandana Silva	The City of Edinburgh Council

**Action by**

**A1. APPOINTMENT OF CHAIR**

**Decision**

To appoint Councillor McMillan as the Chair for the remainder of the meeting.

**A2. ORDER OF BUSINESS**

It was confirmed that there was no change to the order of business.

**A3. APOLOGIES**

Apologies were submitted on behalf of Councillor Imrie (Midlothian Council) Callum Hay and Simon Hindshaw

**A4. DECLARATION OF INTERESTS**

None.

**A5. MINUTES**

- 1) To approve the minute of the Performance and Audit Committee of Friday 28<sup>th</sup> February 2025 as a correct record; and
- 2) To note the minute of the Project And Strategy Delivery Oversight Subgroup of Thursday 24 April 2025.

**A6. UNAUDITED ANNUAL ACCOUNTS 2024/25 & TREASURY MANAGEMENT REPORT 2024/25**

The unaudited Annual Accounts were presented in accordance with the Local Authority Accounts (Scotland) Regulations 2014. The audited Annual Accounts, incorporating the Auditor's report, will be presented to the Performance and Audit Committee and Partnership Board in due course. Thereafter the Treasury Management report 2024/25 was presented in accordance with the CIPFA Code of Practice on Treasury Management in the Public Sector.

**Decision**

- 1) To note the unaudited Annual Accounts for 2024/25 and refer the Unaudited Accounts to the Partnership Board for review;
- 2) To note the annual Treasury Management report for 2024/25;
- 3) To note the audited Annual Accounts, incorporating the Auditor's report, will be presented to the Performance and Audit Committee and Partnership Board in due course; and
- 4) To note that further explanations in relation to underspends would be presented to the next meeting.

(Reference – report by the Treasurer, submitted)

**A7. INTERNAL AUDIT REPORT 2024/2025**

An update on the outcomes of the 2024/25 SEStran internal audit of the People and Place Funding Proposals, progress with the completion of actions agreed as part of previous audits was presented. Thereafter officers requested the Committee's input on potential areas for inclusion in the planned 2025/26 audit.

## **Decision**

- 1) To note the outcomes of the 2024/25 internal audit of the SEStran People and Place Funding Proposals, including IA findings and recommendations and agreed management actions and implementation dates
- 2) To note the progress with completion of management actions from previous audits
- 3) To note that members could provide feedback to officers in relation to key risks or any areas of concern that the Committee would like Internal Audit to consider including in the 2025/26 audit plan.

(Reference – report by the Chief Internal Auditor, City of Edinburgh Council, submitted)

## **A8. RISK MANAGEMENT FRAMEWORK**

The quarterly update on SEStran's strategic risk register was presented.

### **Decision**

- 1) To note the contents of the report; and
- 2) To note that a final version of the Risk Register will be referred to the Partnership Board for noting.

(Reference – report by the Business Manager, submitted)

## **A9. PROJECTS AND STRATEGY PERFORMANCE**

The quarter 4 performance for projects and strategy was presented. An update on the future reporting plans as well as performance of the Partnership's strategy and project workstreams in Quarter 4 was provided.

### **Decision**

- 1) To note the contents of the report, and;
- 2) To note that officers would explore ways of reporting HR and Health and Safety Policies to the Committee to ensure that scrutiny was robust.

(Reference – report by the Programme Manager, submitted)

## **A10. DATE OF NEXT MEETING**

Friday 12<sup>th</sup> September 2025