

CONTRACT REGISTER

1 INTRODUCTION

- 1.1 This report presents the Partnership's contract register to the Board for noting, in line with a commitment to transparency in procurement.
- 1.2 The Performance and Audit Committee reviewed the register at its meeting of 28 February 2025.

2 REPORTING REQUIREMENTS

- 2.1 As per the Contract Standing Orders, The Partnership Director will arrange for all contracts accepted with an estimated value exceeding £50,000 or such lower amount as agreed with the Partnership Director to be publicly displayed on the Partnership's externally facing website. This will be in the form of a Register of Contracts awarded and will contain the following information:
 - the date the contract was awarded;
 - the name of the contractor(s) the contract has been awarded to;
 - the subject matter of the contract;
 - the estimated value of the contract;
 - the start date of the contract;
 - the end date of the contract (excluding contract extensions). If the date is not provided, a description of the circumstances when the contract will end; and
 - the duration of any contract extension periods.

Information can be withheld if disclosing information would: impede law enforcement; be contrary to public interest; prejudice commercial interests of any person; or prejudice fair competition between suppliers.

- 2.2 In addition to this, the Performance and Audit Committee has the following powers that relate to procurement:
 - To scrutinise any matter relating to the Partnership having regard to the Partnership's responsibility for Best Value and continuous improvement.
 - Reviewing with management the adequacy of the following matters:-
 - internal control systems;
 - policies and practices to ensure compliance with relevant statutes, directions, guidance and policies;
 - financial information presented to the Partnership;
 - risk assessment arrangements and procedures.

3 CONTRACT REGISTER

- 3.1 An extract from the contract register showing all contracts that are currently live, or have been live in 24/25, that are over the value of £50,000 is shown at Appendix 1.

- 3.2 There are 9 contracts on the register, to a total value of £1,459,236. Members should note that some of these contracts run over multiple years, and so not all of this expenditure will be incurred in 24/25.
- 3.3 All contracts noted on the contract register have been awarded in line with SEStran's Contract Standing Orders.

4 RECOMMENDATIONS

- 4.1 The Board is asked to note the Contract Register as attached at Appendix 1

Michael Melton
Programme Manager
07 March 2025

Appendix 1: SEStran Contract Register Extract

Policy Implications	There is no policy implication arising from this report.
Financial Implications	There is no financial implication arising from this report.
Equalities Implications	There are no adverse equalities implications arising from this report.
Climate Change Implications	There are no negative climate change implications arising from this report.

APPX 1

Date Awarded	SEStran Contract Ref	Name of contractor	Subject matter	Est Contract Value (exc VAT)	Contract Start Date	Contract End Date	If no end date, how will the contract end	Duration of any extensions
01/04/2022	SEStran Novus FX Contract	Trapeze	RPTI	£147,400.00	01/04/2022	31/03/2025		
11/11/2022	SEStran-22/23-04P	Vivacity	Multi-modal Transport Monitoring Sensors/Cameras	£213,614.00	11/11/2022	31/05/2029	5 years from installation date (May 2024)	
02/03/2023	SEStran-22/23-01A	One StopIT	IT services	£95,984.16	02/03/2023	02/03/2027		
10/05/2023	SEStran-23/24-01P	Ember	GoSEStran - Delivery of Enable platform services.	£200,000.00	10/05/2023	31/03/2025		3 x 4 month extensions from 31/03/2024 to 31/03/2025
21/06/2023	SEStran-23/24-02P EV Positioning Statement & Strategy	Urban Foresight	Electric Vehicle Strategy - Consultancy Support	£25,000.00	21/06/2023	31/03/2025		12 month extension to 31/03/2025
08/08/2023	SEStran 24/25 - SEStran Strategic Network - Stages 1-2	Arup	SEStran Strategic Network - Consultancy Design Support	£484,249.08	08/08/2023	31/01/2027		
15/12/2023	SEStran 23/34 03P	Brompton Bike Hire Ltd	Folding bike hire stations	£113,564.00	15/12/2023	15/12/2028		
02/02/2024	Regional Bus Strategy SEStran/RBS/Systra01	Systra	Regional Bus Strategy- Consultancy support	£126,923.09	02/02/2024	n/a	On completion of Regional Bus Strategy	
31/05/2024	SEStran 24/25 - 01P	Jacobs	People and Place - Consultancy support	£52,501.80	31/05/2024	31/03/2025		