

SEStran Partnership Board Meeting

10am, Friday 14 March 2025
Dean of Guild Courtroom, City Chambers, Edinburgh,
EH1 1YJ
& Microsoft Teams

Agenda

1. ORDER OF BUSINESS
2. APOLOGIES
3. DECLARATIONS OF INTEREST

AGENDA A – POINTS FOR DECISION

- A1. MINUTES (For Approval)
(a) Partnership Board – Friday 6th December 2024 (note that the PROGRAMME OF MEETINGS 2025 was approved by the Partnership Director following the meeting of the Partnership Board in December 2024)
(b) Performance and Audit Committee – 28 February 2025
- A2. FINANCE REPORTS - Reports by Richard Lloyd-Bithell, Treasurer/Iain Shaw
(a) Revenue Budget 2025/26 and Indicative Financial Plan 2026/27 to 2027/28
(b) Annual Treasury Management Strategy
(c) Finance Officers Report
- A3. **GO SESTRAN** – Report by Andrew Ferguson/Rebecca Smith
- A4. **PARTNERSHIP DIRECTOR’S UPDATE** – Presentation by Brian Butler
- A5. **BUSINESS PLAN AND ANNUAL REPORT** – Report by Rachael Murphy/Sarah Junik
- A6. **APPOINTMENTS TO THE PERFORMANCE & AUDIT COMMITTEE AND SUB-COMMITTEE**
– Report by Brian Butler
- A7. **20% REDUCTION IN CAR USE** – Report by Brian Butler
- A8. **ASSET MANAGEMENT STRATEGY** – Report by Brian Butler

DATE OF NEXT MEETING:

The date of the next meeting is **Friday 20 June 2025**

1. Order of Business

2. Apologies

3. Declarations of Interest

Minutes For Approval

- (a) Partnership Board – Friday 6th December
2024**
- (b) Performance and Audit Committee – 28
February 2025**

Finance Reports

Iain Shaw

Revenue Budget 2024/25 and Indicative Financial Plan 2025/26

- Report presents a revenue budget for 2024/25 *for approval* and
- an update of the indicative financial plan for 2025/26 *for noting*.
- Report reviewed by Performance and Audit Committee on 1st March 2024.
- No change in constituent council requisitions and Scottish Government grant.
- 2023 LPF Actuarial Valuation-reduction of 6.3% in employer contribution rate for 2024/25 (£33,000).
- Partnership holds an unallocated General reserve of £49,000 (5% of the core revenue budget).
- Funding from Transport Scotland for Active Travel Behaviour Change and Access to Bikes Programme not yet included in budget - pending funding confirmation and Programme spending decisions. Further update will be provided to the Partnership.

Finance Officer's report

Report presents third update on the financial performance of the Partnership's Core and Projects budgets for 2023/24 *for noting*.

- Core expenditure is forecast to be £68,000 less than budget.
- Projects expenditure is forecast to be £82,000 less than budget.
- The Partnership has an unallocated General Fund Reserve of £49,000.
- The forecast Core budget underspend of £68,000 and Projects budget slippage of £82,000 will be managed through the Partnership's Reserves Policy.

Treasury Management Strategy

The report proposes a Treasury Management Strategy for 2024/25 *for approval*.

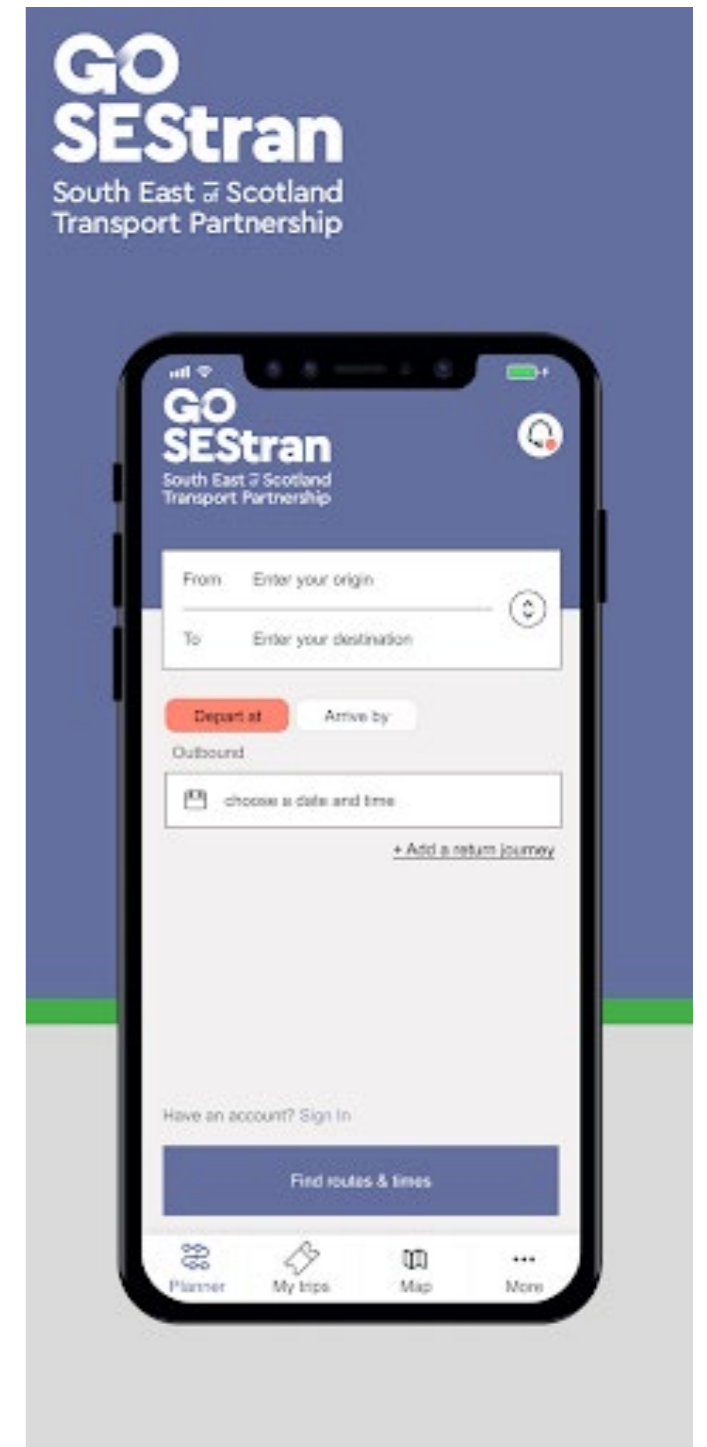
- The Partnership maintains its bank account as part of the City of Edinburgh Council's group of bank accounts;
- Although investment return is modest, the Partnership benefits from the security of its counterparty exposure being with the City of Edinburgh Council.

Go SEStran

Andrew Ferguson & Rebecca Smith

Recommendation to shut down GoSEStran platform

Project would be 'switched off' from 1st April 2025 with signposting to alternatives for current users



Why?

We haven't met the three criteria set out in the March 2024 board meeting:

- **Long term funding committed (at least three years)**
- **Successfully concluded procurement exercise to confirm future partners**
- **Service Level Agreement in place with Tactran and other Integrated Mobility Partnership (IMPs) partners to confirm responsibilities, including project management**

Implementing Mobility as a Service: A Roadmap for Scotland



What next?

- Continue to be involved in MaaS development
- Take learnings from GoSEStran into new and existing projects
- Ensure evidence base is available for future projects

Project supported by:



Partnership Director's Update

Brian Butler

Director's Update

- Equalities Outcomes
- Council Requisitions
- Cross-Forth Ferry



There's a lot going on.....

- **City Region Deal 2?**
- **Local Government Reorganisation?**
- **Devolution?**
- **Transport Governance?**



Draft Business Plan & Annual Report

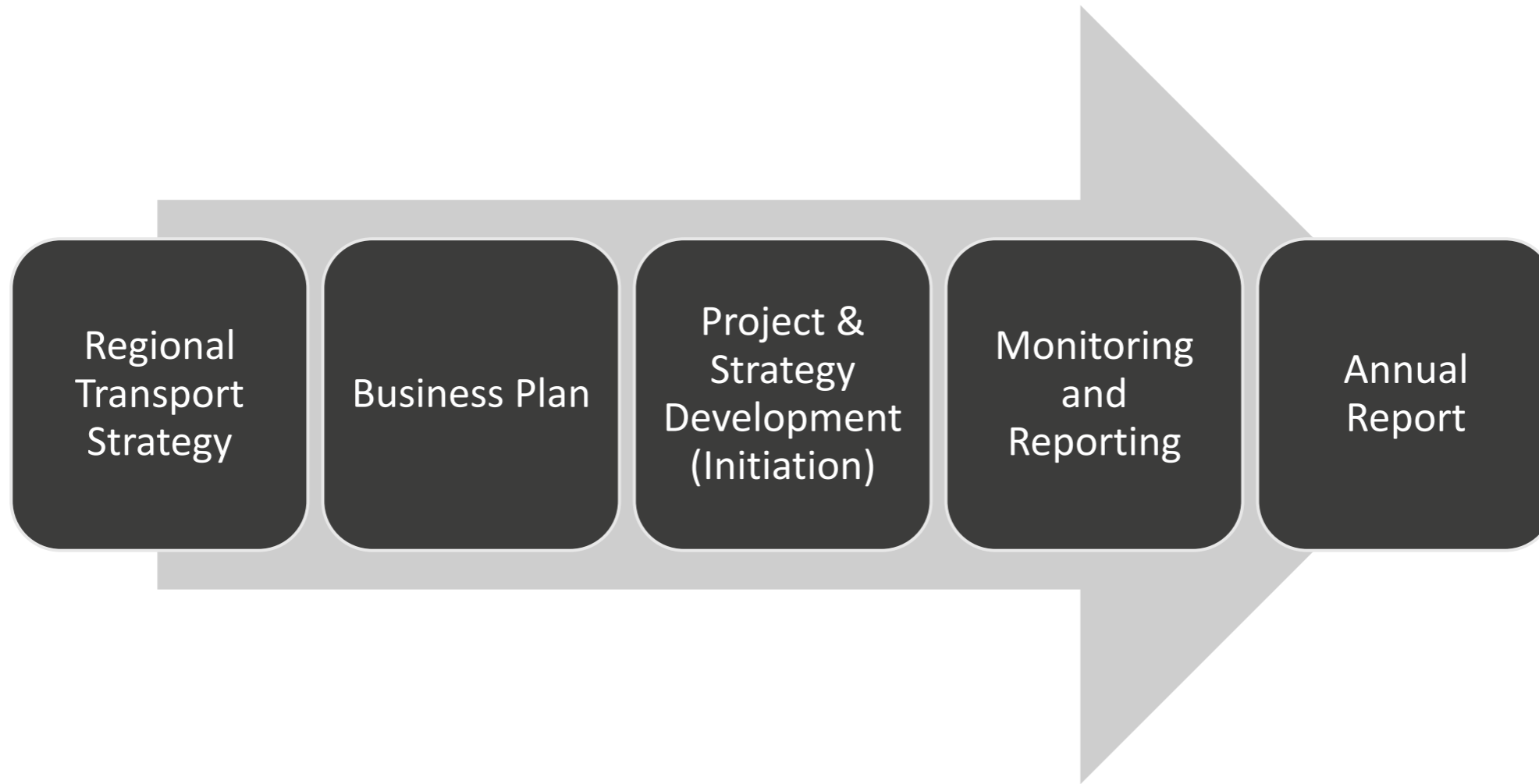
Rachael Murphy & Sarah Junik

Annual Report

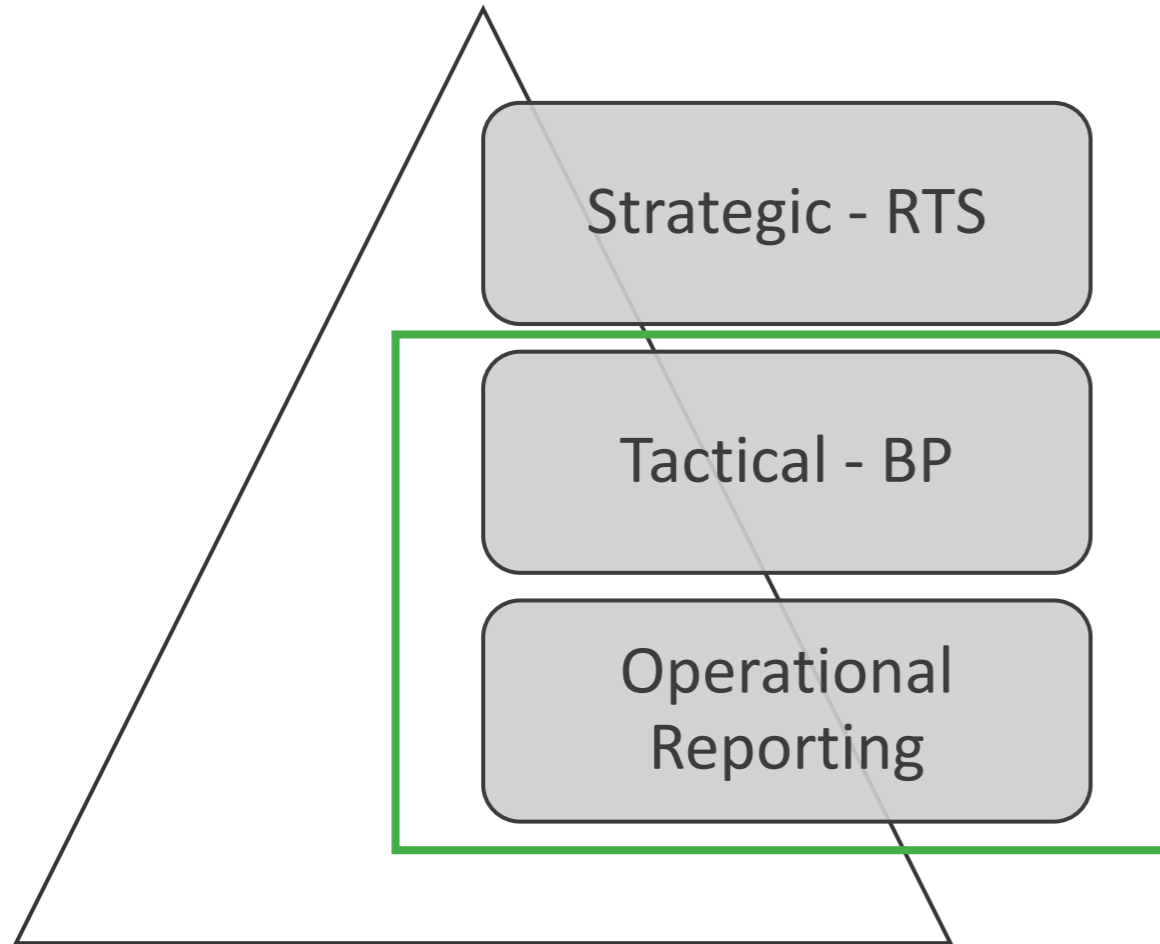
Refreshed approach:

- Shorter document
- Scene setting stats
- Shorter project info linked to RTS objectives and actions
- Links to online content
- Impactful quotes, case studies, stats



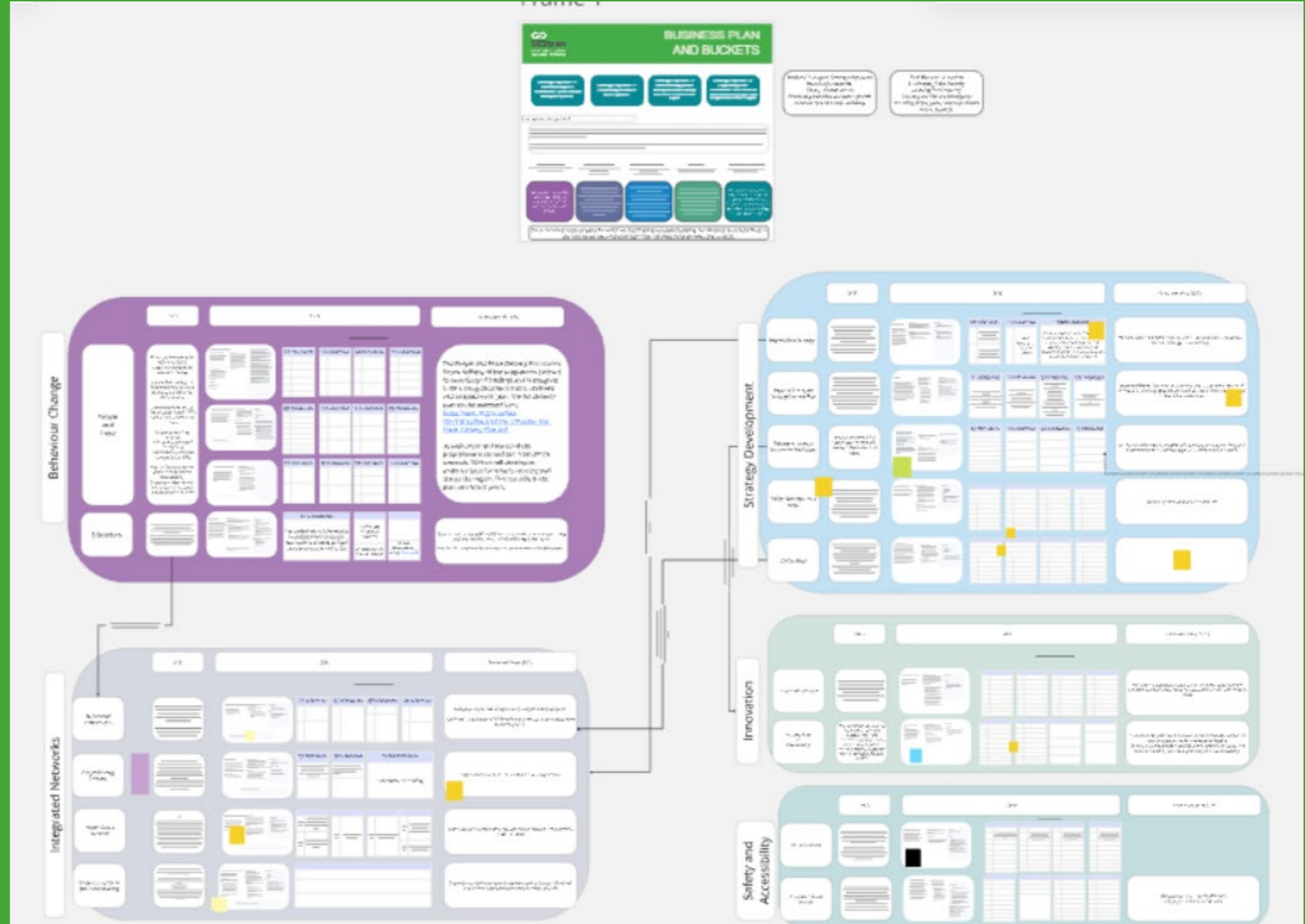


A project lifecycle management approach is now in place that oversees the entire process from project and strategy initiation to completion, ensuring continuous improvement and alignment with strategic goals.



- Aligns with RTS objectives and actions
- Clear links between complementary projects
- Clear reference to prior work
- Clear direction of travel
- Alignment with new budget codes
- Improved Issue and Risk monitoring and reporting

Miro Board



Appointments to the Performance & Audit Committee and Sub Committee


Michael Melton

Appointments to Performance and Audit Committee

- **Councillor Tom Conn, West Lothian Council**
- **Councillor Stephen Jenkinson, City of Edinburgh Council**



Performance and Audit Strategy and Delivery Oversight Subgroup (PaSDOS)

Members	Remit
Cllr John McMillan (Chair)	
Cllr Tom Conn	
Alastair Couper	
Simon Hindshaw	
John Scott	

20% Reduction in Car Use by 2030

Brian Butler

Background

- **Scottish Government commitment to reduce car use by 20% by 2030**
- **Consultation on long awaited routemap started in late 2024**
- **Acknowledgement that target cannot be achieved**
- **Apparent change of behaviour change focus from incentivisation to demand management e.g. road user charging**



Next steps

- **Pushback from COSLA, SCOTS and RTPs**
- **Transport Scotland have agreed to revisit the approach**
- **Process agreed with COSLA**
- **Routemap now planned for spring 2026**
- **Will be opportunity to feedback in detail**
- **May be opportunity for local authorities to respond directly or possibly via COSLA, SCOTS or RTPs**



Asset Management Strategy

Brian Butler

Asset Management Strategy

- Crucial financial management tool
- Addresses issues identified by Audit Scotland
- Documents relevant accounting policies
- Ensures individual assets are clearly identified
- Links to Annual Asset Management Plan
- Annual end of financial year stock check
- Rolling asset impairment plan



Date of The Next Meeting

Friday 20 June 2025

