

## Consent form for photography/filming

I consent to the South East of Scotland Transport Partnership (SEStran) using photographs and/or video recordings including images of me both internally and externally to promote SEStran. These images could be used in print and digital media formats including print publications, websites, e-marketing, posters banners, advertising, film and social media.

I understand that images on websites can be viewed throughout the world and not just in the United Kingdom and that some overseas countries may not provide the same level of protection to the rights of individuals as EU/UK legislation provides.

I understand that some images or recordings may be kept permanently once they are published and be kept as an archive of SEStran's work.

Name:	
Address:	
Email:	
Location of photoshoot:	
Date:	

### Your signature

I have read and understand the conditions and consent to my images being used as described.

Signed:

Date:

### Signing on behalf of a person under the age of 16

I am the parent/guardian (delete as appropriate) of the person identified above and who is in the images, filming and/ recording. I understand the above request and give informed consent for this person's image/ data to be used.

Name of parent/guardian:

Signature of parent/guardian:

Date:

Name of young person:

Signature of young person (where appropriate):

Date:

SEStran is committed to processing information in accordance with the General Data Protection Regulation (GDPR). The personal data collected on this form will be held securely and will only be used for administrative purposes.

## **Your rights**

You have the right to request to see a copy of the information we hold about you and to request corrections or deletions of the information that is no longer required. You can ask SEStran to stop using your images at any time, in which case it will not be used in future publications but may continue to appear in publications already in circulation.

You have the right to lodge a complaint against SEStran regarding data protection issues with the Information Commissioner's Office (<https://ico.org.uk/concerns/>).

## **Contact details**

If you have any questions relating to this consent form or the way we are planning to use your information, please contact: [reception@sestran.gov.uk](mailto:reception@sestran.gov.uk)