

CONTRACT REGISTER

1 INTRODUCTION

- 1.1 This report presents the Partnership's contract register to the Committee for review in line with a commitment to transparency in procurement. The contract register is brought to the committee for review every 6 months.

2 REPORTING REQUIREMENTS

- 2.1 As per the Contract Standing Orders, the Partnership Director will arrange for all contracts accepted with an estimated value exceeding £50,000 (or such lower amount as agreed with the Partnership Director) to be publicly displayed on the Partnership's externally facing website. This will be in the form of a Register of Contracts awarded and will contain the following information:

- the date the contract was awarded;
- the name of the contractor(s) the contract has been awarded to;
- the subject matter of the contract;
- the estimated value of the contract;
- the start date of the contract;
- the end date of the contract (excluding contract extensions). If the date is not provided, a description of the circumstances when the contract will end; and
- the duration of any contract extension periods.

Information can be withheld if disclosing information would: impede law enforcement; be contrary to public interest; prejudice commercial interests of any person; or prejudice fair competition between suppliers.

- 2.2 In addition to this, the Performance and Audit Committee has the following powers that relate to procurement:

- To scrutinise any matter relating to the Partnership having regard to the Partnership's responsibility for Best Value and continuous improvement.
- Reviewing with management the adequacy of the following matters:-
 - internal control systems;
 - policies and practices to ensure compliance with relevant statutes, directions, guidance and policies;
 - financial information presented to the Partnership;
 - risk assessment arrangements and procedures.

3 CONTRACT REGISTER

- 3.1 An extract from the contract register showing all contracts that are currently live, or have been live in the 6 months since the register was last reviewed by this Committee on 12th September 2025, and are over the value of £50,000 is shown at Appendix 1.

- 3.2 There are 6 contracts on the register, to a total value of £1,181,734, all of which are currently live. Members should note that some of these contracts, and in turn their

costs, run over multiple years. All of these contracts were on the register when it was last reported. One contract, Novus FX for Real Time Passenger Information, was on the previous report but is now noted with its extension to 31/3/2026 – an error on the previous report had its end date as 31/3/2025.

- 3.3 All contracts noted on the contract register have been awarded in line with SEStran’s Contract Standing Orders.

4 RECOMMENDATIONS

- 4.1 The Committee is asked to review and note the Contract Register as attached at Appendix 1

Michael Melton
Programme Manager
27th February 2026

Appendix 1: SEStran Contract Register Extract

Policy Implications	There is no policy implication arising from this report.
Financial Implications	There is no financial implication arising from this report.
Equalities Implications	There are no adverse equalities implications arising from this report.
Climate Change Implications	There are no negative climate change implications arising from this report.

Date Awarded	SEStran Contract Ref	Name of contractor	Subject matter	Est Contract Value at award (exc	Contract Start Date	Contract End Date at : If no end date, how will the contract end	Duration of any variations
11/11/2022	SEStran-22/23-04P	Vvacity	Multi-modal Transport Monitoring Sensors/Cameras	£213,614.00	11/11/2022	31/05/2029	
01/04/2022	SEStran Novus FX Contract	Trapeze	Real Time Passenger Information	£147,400.00	01/04/2022	31/03/2026	1 year
02/03/2023	SEStran-22/23-01A	One StopIT	IT Services	£35,984.16	02/03/2023	02/03/2027	
02/02/2024	Regional Bus Strategy SEStran/RBS/Systra01	Systra	Regional Bus Strategy Consultancy support	£126,523.09	02/02/2024	n/a	On completion of Regional Bus Strategy
08/08/2023	SEStran 24/25 - SEStran Strategic Network - Stages 1-2	Arup	SEStran Strategic Network - Consultancy Design Support	£484,249.08	08/08/2023	31/01/2027	
15/12/2023	SEStran 23/24 03P	Brompton Bike Hire Ltd	Folding bike hire stations	£113,564.00	15/12/2023	15/12/2028	