

CONTRACT REGISTER

1 INTRODUCTION

- 1.1 This report presents the Partnership's Contract Register in line with a commitment to transparency in procurement. The Contract Register is brought to the Board, following review by the Performance and Audit Committee, for review every 6 months.

2 REPORTING REQUIREMENTS

- 2.1 As per the Contract Standing Orders, the Partnership Director will arrange for all contracts awarded with an estimated value exceeding £50,000 (or such lower amount as agreed with the Partnership Director) to be publicly displayed on the Partnership's externally facing website. This will be in the form of a Register of Contracts awarded and will contain the following information:

- the date the contract was awarded;
- the name of the contractor(s) the contract has been awarded to;
- the subject matter of the contract;
- the estimated value of the contract;
- the start date of the contract;
- the end date of the contract (excluding contract extensions). If the date is not provided, a description of the circumstances when the contract will end; and
- the duration of any contract extension periods.

Information can be withheld if disclosing information would impede law enforcement; be contrary to public interest; prejudice commercial interests of any person; or prejudice fair competition between suppliers.

- 2.2 In addition to this, the Performance and Audit Committee has the following powers that relate to procurement:

- To scrutinise any matter relating to the Partnership having regard to the Partnership's responsibility for Best Value and continuous improvement.
- Reviewing with management the adequacy of the following matters:
 - internal control systems;
 - policies and practices to ensure compliance with relevant statutes, directions, guidance and policies;
 - financial information presented to the Partnership;
 - risk assessment arrangements and procedures.

3 CONTRACT REGISTER

- 3.1 An extract from the contract register showing all contracts that are currently live, or have been live in the 6 months since the register was last reviewed by the Performance and Audit Committee on 11 September 2026, and are over the value of £50,000 is shown at Appendix 1.
- 3.2 There are 6 contracts on the register, to a total value of £521,894, all of which are currently live. Members should note that some of these contracts, and in turn their costs, run over multiple years. Three of these contracts have been awarded since the register was last reported:
- SEStran Novus FX Contract 2026/27 – this provides for an real time passenger information system that is used by local authorities across the region. Members should note that this is part funded by contributions by Stirling Council and ScotRail (who also benefit from the system).
 - Transport to Employment Programme Evaluation – consultancy support for completion of an evaluation framework and evaluation reports for the Transport to Employment programme. This contract is on behalf of SEStran plus 3 other RTPs, so part of these costs are covered by other RTPs
 - Transport to Health Vision & OBCs – consultancy support for the continuation of the Transport to Health programme to bring it to the end of the Outline Business Case stage

In addition, one contract that was present previously has been varied:

- Multi-modal Transport Monitoring Sensors/Cameras – this contract has been increased by £16,470 – this was at the request of East Lothian Council to provide for the maintenance of their cameras for 1 year. The costs of this extension have been met by East Lothian Council.

- 3.3 All contracts noted on the contract register have been awarded in line with SEStran's Contract Standing Orders.

4 RECOMMENDATIONS

- 4.1 The Board is asked to review and note the Contract Register as attached at Appendix 1

Michael Melton
Programme Manager
25th September 2026

Appendix 1: SEStran Contract Register Extract

Policy Implications	There is no policy implication arising from this report.
Financial Implications	There is no financial implication arising from this report.
Equalities Implications	There are no adverse equalities implications arising from this report.
Climate Change Implications	There are no negative climate change implications arising from this report.

SEStran Contract Ref	Name of contractor	Subject matter	Current Est contract value (ex VA	Date Awarded	Contract Start Date	Contract End Date at : if no end date, how will the contract end
SEStran-22/23-04P	Vivacity	Multi-modal Transport Monitoring Sensors/Cameras	£230,084.00	11/11/2022	11/11/2022	31/05/2029 n/a
SEStran-22/23-01A	One StopIT	IT services	£95,964.16	02/03/2023	02/03/2023	02/03/2027 n/a
SEStran-23/24-03P	Brompton Bike Hire Ltd	Folding bike hire stations	£113,864.00	15/12/2023	15/12/2023	15/12/2028 n/a
SEStran Novus FX Contract 2026/27	Navigate	Novus FX contract for 26/27	£53,517.22	31/03/2026	01/04/2026	31/03/2027 n/a
Transport to Employment - Programme Evaluation	Stantec	Transport to Employment Evaluation	£63,018.52	31/07/2026	03/08/2026	30/06/2027 n/a
SEStran-26/27-T1H02 - Vision & OBCs	Urban Foresight	T1H Vision and OBCs	£70,830.00	13/08/2026	17/08/2026	31/03/2027 n/a